Date

Sample

Letter of Acceptance

It is my pleasure to accept （Name of US PI）in our lab, provided that s/he is selected for the Pilot Supplementary Research Collaboration Opportunity in Japan (SRCO-J).

Full Name of JP PI including Title:

Current Position:

Department:

Host Organization:

Address:

E-mail address:

Full Name of US PI:

Points of verification:

・(Please state if you know the applicant personally, or you are in contact with a person at her/his current institute.)

・(Please state a brief outline of the joint research plan. )

・(Please state briefly the use of the institute’s research facilities and the support for accommodation (housing) from the institute)

・ I will not retire from my position in the host institution due to the retirement age or other reasons, neither will I be replaced by other host researcher during the tenure of the program.

・ I have also obtained consent from my institution, i.e., Host Organization, for the contents above.

Signature:

\* It is preferable to write the letter on letterhead paper.