

# Application Procedures for Grants-in-Aid for Scientific Research-KAKENHI-

# FY2017

JSPS Research Fellows

[JSPS International Research Fellow]

(Application documents: Form and Guidelines)

January, 2017

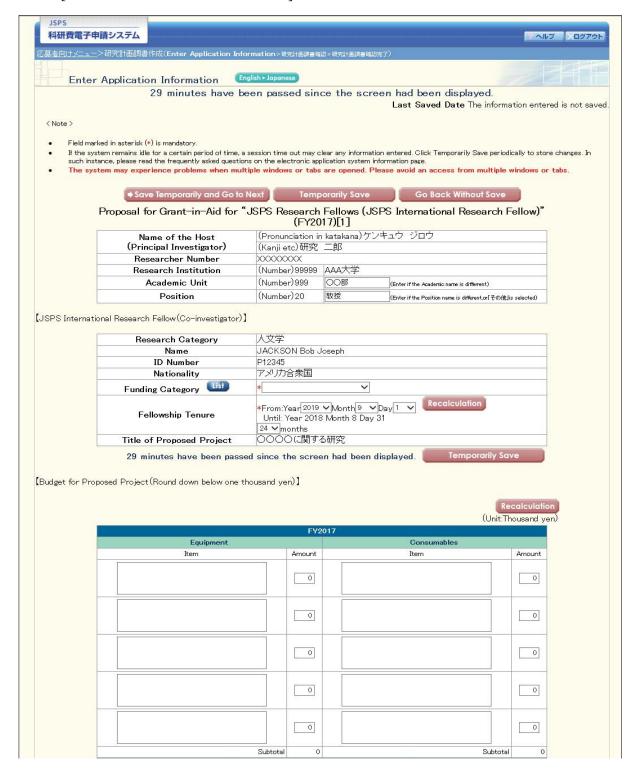
Japan Society for the Promotion of Science (http://www.jsps.go.jp/)

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* Application Guidelines can be downloaded from the following homepage:
http://www.jsps.go.jp/j-grantsinaid/20_tokushourei/index.html
* When inputting your Proposal for Grant-in-Aid, please refer to the Operation Manual of the KAKENHI

Electronic Application System.

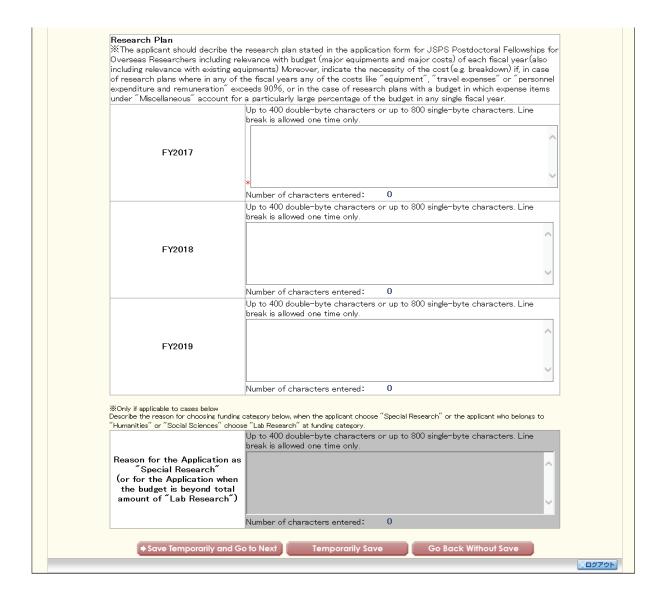
http://www-shinsei.jsps.go.jp/kaken/index.html

# Screen Image of Application Information (Web-entry Items) of Grant-in-Aid for JSPS Research Fellows [JSPS International Research Fellow]



Travel Expenses		Personnel	Expenditur	e and	Remun	eration	Miscellaneou	s
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## 平成29年度 第1回

## 科学研究費助成事業(特別研究員奨励費)(外国人特別研究員)研究計画調書

平成XX年XX月XX日 1版

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	(フリガナ) 氏名					
受入研究者	所属研究機関名					
(研究代表者)	部局名					
	職名				e-Rad研究者番号	
	氏名					
外国人特別 研究員	機関番号		ID番号		応募区分	
(研究分担者)	国籍					
	外特採用期間	平成XX年XX月XX日~平	成XX年XX	月XX日(XXか月)		
研究課題名						

#### 研究目的及び研究計画

研究目的	
	平成29年度
研究計画	平成30年度

	平成31年度
研究計画 (つづき)	
特別枠の応募 をする場合の 理由	

**研究経費 使用内訳** (金額単位:千円)

平成29年度						総計		
設備備品費				消耗品費				
品名				品名				金額
旅費	<b></b>					その他		
事項	金額	事項			金額	事項		金額

(金額単位:千円)

平成30年度 総計								
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平成31年度								
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			金額				総計	金額
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<b>設備備品費</b> 品名	金額		金額		金額		総計	金額
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設備備品費 品名	金額		金額		金額		総計	

# Guidelines for Preparing and Inputting the proposal for Grant-in-Aid for JSPS Research Fellows [JSPS International Research Fellow] FY2017

This Grant-in-Aid Proposal is prepared by the researcher applying for funding under the above-titled Grant-in-Aid category. S/he is to fill out the application and submit it to the Japan Society for the Promotion of Science (JSPS), which uses it in its the grant screening process.

To avoid errors in preparing this application, the following points should be kept in mind.

Regarding JSPS's screening results, a preliminary notice of grant disbursal will be issued to the selected applicants, who are to prepare a funding disbursal request based on it. If their research plan is judged appropriate, a grant will be disbursed.

The principal investigator (host researcher) will receive a login ID and password for the Cross-Ministerial Research and Development Management System (e-Rad system) from his/her host research institution to use in accessing JSPS Electronic Application System. Application entries are entered directly into the Electronic Application System. When filling out the application (preparing your Grant-in-Aid Proposal), please follow the instructions provided in each section.

#### Remarks

The following items will be automatically displayed on the application form. If errors are found in the automatically displayed information, put the system on "Temporarily Save" and contact the admin office of your research institution for instructions.

- Name of the Host (Principal Investigator)
- Researcher Number
- Research Institution
- Research Category (of JSPS International Research Fellow)
- Name (of JSPS International Research Fellow)
- ID Number (of JSPS International Research Fellow)
- Nationality (of JSPS International Research Fellow)
- Title of Proposed Project

#### 1. "Host Researcher" section

#### 1) "Academic Unit" section

If there is an error (difference) in the automatically displayed information under "Academic Unit" or if the characters "その他" are displayed, input the correct information. (If the applicant is not affiliated with an academic unit, leave "this space blank.)

#### 2) "Position" section

If there is an error in the automatically displayed information under "Position" or if the characters "その他" are displayed, input the correct information.

#### 2. "JSPS International Research Fellow" section

#### 1) Funding Category" section

Select your researcher status including whether it is for Lab-Research, Non-Lab Research, and Special Research.

#### 2) "Fellowship Tenure" section

Automatically displayed are starting date and months of the Fellow's tenure recorded in his/her notice of selection. If these have changed, please enter the corrected data. By pushing the "Recalculate" button, the last day of the tenure will be automatically displayed. If, however, the first day of the Fellow's tenure is postponed and it causes a delay in the application period, the change in tenure may not be made until that application round begins. (For the application rounds, please see page. 20 of the "Application Procedures for Grants-in-Aid for Scientific Research –KAKENHI- FY2017 JSPS Research Fellows [JSPS International Research Fellow] (Application documents: Form and Guidelines).

#### 3. "Budget for Proposed Project" section

Make entries based on your research plan. Amounts should be entered in units of thousand yen in the "Item" columns. (Round numbers down to the closest thousand yen.) By pushing the "Recalculate" button, the Subtotal and Annual Budget amounts will be automatically displayed.

#### (1) "Equipment" section

When several books and/or documents are purchased, their contents should be clearly described, such as a "Book on medieval political history in the West."

#### (2) "Consumables" section

Enter the name of each chemical, lab animal, glass tool and other items to be purchased.

#### (3) "Domestic Travel Expenses" "Overseas Travel Expenses" section

Domestic and overseas trips by the principal investigator, co-investigator, and research collaborators (for such travel as to conduct surveys/research, attend research meetings, report research results). Costs covered include travel expenses, lodging costs and per diem. Enter each cost item.

If there are no domestic or international travel expenses, please delete the automatically displayed item(s) in the column.

#### (4) "Personnel Expenditure and Remuneration" section

Enter costs for research collaborators who provide research assistance and specialized knowledge (e.g. postdocs, research assistants (RAs), researchers affiliated with overseas institutions). Costs covered include remunerations, honoraria, wages, funds, salaries, and payment to temporary-help companies. Enter each cost item.

If there are no wage or remuneration costs, please delete the automatically displayed item(s) in the column.

#### (5) "Miscellaneous" section

Additional costs required to carry out the subject research, including costs for printing, copying, developing, imprinting, and communication (e.g. stamps, telephone), delivery costs, rental/leasing costs for experiment lab (only when it would be difficult to carry out the activity using a facility of the host research institution), meeting costs (renting meeting space, food (except alcoholic beverages), lease and rental items (e.g. computers, cars, experimental equipment, tools), equipment repair costs, transportation other than travel, costs related to reporting research results (e.g. manuscript submission fees, homepage preparation, pamphlets for advertising research results, carrying out activities to promulgate research results to the public), disposal of experimental

wastes. Enter each item.

#### 4. "Purpose of the Research" section, "Research Plan" section

Please make entries following the instructions in this section. You may use English.

#### 5. "Reason for the Application as Special Research" section

If you choose "Special Research" (funding in an amount that exceeds the Lab-Research limit) or if you choose "Lab-research" for a humanities or social science project, give a clear and concise reason for doing so. You may use English.

### 平成29年度科学研究費助成事業 (特別研究員奨励費) (外国人特別研究員)の応募等に係る確認書

Confirmation on the Application of the Grant-in-Aid for JSPS Research Fellow (JSPS International Research Fellow) FY2017

私は、平成29年度科学研究費助成事業(科学研究費補助金)(特別研究員奨励費)(外国人特別研
究員)の研究費により研究するために、私の日本側受入研究者である(機関名 <u>)</u>
(職名)氏がこの科研費の応募及び交付
に係る研究代表者として事務手続を行うことに協力するとともに、科研費の交付を受けた後は、同人と
連帯して科研費の適正な管理に努め、関係法令・規則を遵守します。
また、当該研究課題の交付申請前までに研究倫理教育教材(『科学の健全な発展のために-誠実な科
学者の心得-』日本学術振興会「科学の健全な発展のために」編集委員会、研究倫理 e ラーニングコー
ス (e-Learning Course on Research Ethics [eL CoRE] ) 、CITI Japan e-ラーニングプログラム等)
の通読・履修をすること、または、「研究活動における不正行為への対応等に関するガイドライン」(平
成26年8月26日:文部科学大臣決定)を踏まえ研究機関が実施する研究倫理教育の受講をすること
を約束します。
(name of host researcher)  (his/her official title)  (his/her institution)  will act as my representative in official matters relating to applying for and receiving the grant. After receiving the
grant, I will cooperate with my host researcher in attaining the most effective utilization and management of the research funds. I also agree to respecting all related rules and regulations.
Before applying for funding for our research project, I promise to read carefully the JSPS-edited book <i>For the Sound Development of Science—The Attitude of a Conscientious Scientist</i> , to complete an e-learning program on Research Ethics (the e-Learning Course on Research Ethics (eL CoRE) or the CITI Japan e-Leaning Program), and to participate in a research ethics education session conducted by my university or research institution, based on the MEXT "Guidelines for Responding to Misconduct in Research."
平成 年 月 日
Date:
外国人特別研究員/JSPS International Research Fellow Name
(ID ₹□)
(ID 番号) (活字体)
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(Signature)