

Operating Manual for the Electronic Application System for LEADER (for researchers)

for the Continuation of EYR Candidate Eligibility and
Additional application for updating all the application

May 2023 edition

This manual is for researchers who wish to apply the
continuation of EYR candidate eligibility and the
additional application for updating all the
documents to go through the review in FY2023.

Those who only apply for the continuation of EYR candidate
eligibility.

please refer to “Operating Manual for The electronic application
system for LEADER (for researchers) –for the continuation of EYR
candidate eligibility application–.

The screen images shown in this manual may differ in design and layout from the actual web pages.

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1. Preface

The electronic application system for LEADER program (for researchers) is a system which utilizes the Internet to prepare and submit application. Please implement the application procedure from the electronic application system page installed and managed by JSPS.

Before you apply for LEADER, please access MEXT website or JSPS website (https://www.jsps.go.jp/j-le/koubo_kenkyu.html) and refer to the application guidelines.

1.1 System Requirements

System Requirements are as follows.

OS	Chrome107	Firefox106	Safari16.1	Edge107
Windows 10	○	○	—	○
Windows 11	○	○	—	○
Mac OSX(12.0)	—	—	○	—
Mac OSX(13.0)	○	—	○	—

* The above is the system Requirements that we confirmed that the system worked normally.

1.2 Application flow

In FY 2023, for those wishing to continue their candidate eligibility and wishing to be based on review results in FY2023 rather than those when selected as candidates, they can go through the review for the current fiscal year by completing filing of an application for the continuation of their candidate eligibility and then updating all the application contents including an application form concerning research plans, etc.

If you wish, the following outline flow is mandatory followed to process your applications.

1. Complete the continuation of EYR candidate eligibility

Begin to log in with the ID issued when you were selected as an EYR candidate and submit the continuation of EYR candidate eligibility application. However, if you have made an additional application in FY2022, please log in with the ID used for the additional application.

EYR candidate may not update any application information at this process. Although, if the continuation application has not be completed, you cannot apply for the additional application for the review.

2. Obtain a new ID for the additional application

After the continuation application is submitted, obtain a new ID for additional application from "Apply for ID and password" in the electronic application system.

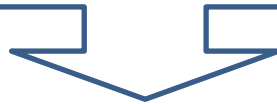
(To next page)

3. Sent the new ID for the additional application to JSPS through the contact form

Before the deadline below, you must send the new ID to JSPS via the web from the contact form. JSPS will reply to you of confirmation of your new ID by e-mail. Thereafter, you apply the additional application with the new ID. [For detail, see “[3.2 Operation procedure \(the additional application for updating all documents\)](#)”]

Entry form deadline: 17:00, Thursday, June 1, 2023 (Japan Time)

If you apply the additional application without contacting JSPS with your new ID by the contact form, your additional application with all documents are invalid, and your continuation application is only valid. In case you complete the negotiation among the parties when you are not valid applicant for FY2023 review, determination of EYR is carried out based on review result when selected as candidates.



4. Submit the Additional application for updating all application contents

Log in the system with your new ID after you receive JSPS confirmation, and update detail information and all documents to complete the Additional application.

If an additional application for updating all the application contents is submitted, all information that was registered at applying for the continuation is discarded. The candidate information provided to research institutions and Bridge Promoters will entirely be the contents updated by the additional application. Please note that once the filing of the additional application is completed, it is no longer possible to revert to pre-update application contents.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

2. Operation procedure (Application for the continuation of EYR candidate eligibility)

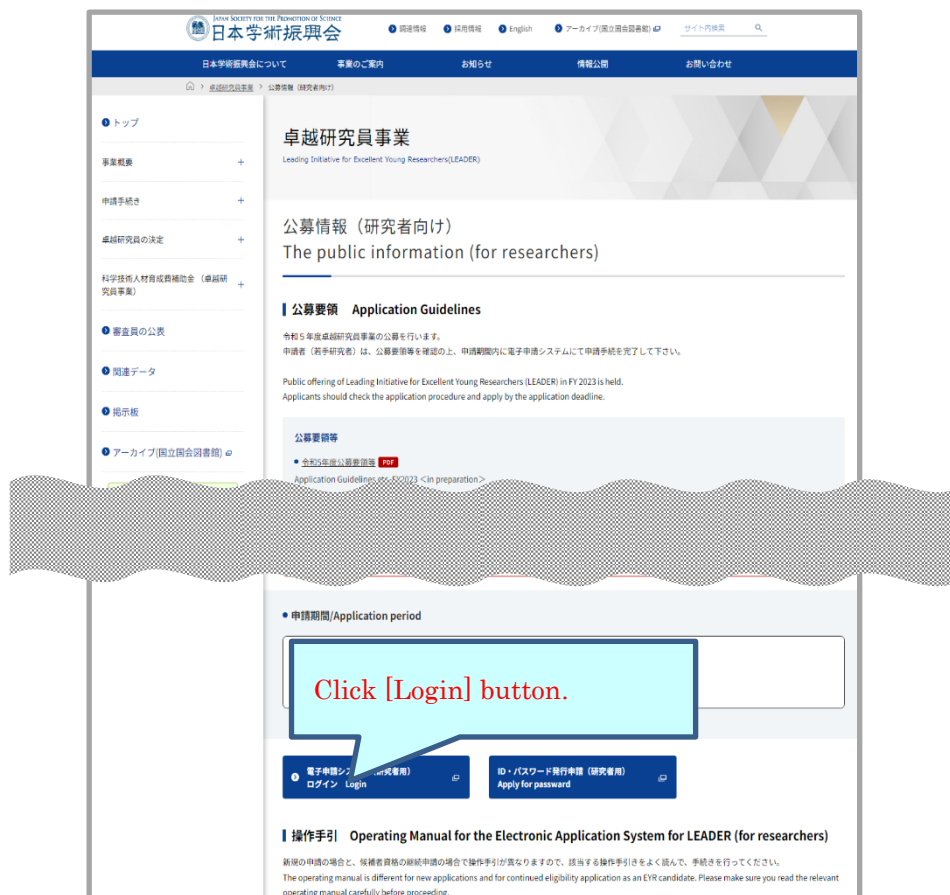
2.1 Login ID / password

To apply for continuation of EYR candidate eligibility, please log in with the ID used when you were selected as a candidate. However, if you have made an additional application in FY2022, please log in with the ID used for the additional application. Please be aware that if you obtain a new ID and submit an application without using the ID you used when you were selected as a candidate (or when you submitted an additional application in FY2022), it will be treated as a new application in FY2023, and you will not be granted continued eligibility as an EYR candidate.

* If you have forgotten your ID, please contact the Human Resource Development Program Division, Japan Society for the Promotion of Science ([5. Contact information.](#)).

2.2 Login

Click [Electronic application system Login] button on the JSPS website (https://www.jsps.go.jp/j-le/koubo_kenkyu.html).



This screen image may differ from the actual web page image, but the items listed are nearly identical.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

The login page will be open. Type ID and password and click [Login].

* If you fail login five consecutive times, you cannot log in to the system for a certain period of time. Please wait about 20 minutes and log in again.

* If your password has not been changed since November 2022, you will be notified when you log in that you are required to change it. Please follow the steps on the screen and create a new password. The maximum password age is set for 180 days after the change.

* If you forget your password, please get a new password from [here]. For a new password, it is necessary to enter the registered e-mail address, name (official family register), date of birth and login ID issued. If you have lost any of these information, contact the Human Resource Development Program Division, Japan Society for the Promotion of Science ([5. Contact information](#)).

* When you create a new password, you cannot change it for a determined period of time. Please change your password after the date and time given from the error message displayed on the screen.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

Menu page will be displayed after logging in. Click [Renew application] button to start creating application forms.

独立行政法人日本学術振興会
JSPS 電子申請システム

卓越研究員申請者向けメニュー (Menu for Excellent Young Researcher Applicant)

卓越研究員申請者向けメニュー Menu for Excellent Young Researcher Applicant

▶ 申請書作成 (Prepare application)

<重要> ※申請書を作成する前に必ずお読みください。
<Important> To prepare for the application form in English, please check English manual on JSPS HP.

- ・ こちらは、卓越研究員候補者資格の継続を申請する画面です。作成する前に必ず公募要領を確認してください。
- ・ 申請書は以下の3つから構成されます。
 - ・ 申請書情報(研究者 様式1) : 申請書情報入力画面から入力する
 - ・ 研究者 様式1(別紙) : 前年度の内容から変更する場合は所定の様式
 - ・ 研究者 様式2 : 卓越研究員候補者資格の継続申請者は審査を行わない

※申請書情報(研究者 様式1)及び研究者 様式1(別紙)は、更新された様式・内容で、ホストを提示した研究機関へ提供されます。

事業名 (申請資格) Program type	学振受付期限 Application deadline	様式のダウンロード Download file	URL	申請状況 Application status
2022年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	202x 年 x 月 x 日 17 時 00 分 XX/X/202x 17:00	こちらから取得してください Click here to download.	卓越研究員事業トップページ (LEADER top page)	継続申請 Renew application

<注意事項>

- ・ 申請書の提出が完了すると申請状況に「学振受付中」と表示されます。学振受付期限までに「学振受付中」となっていることを確認してください。
- ・ 申請状況の意味は[こちら](#)を参照してください。

Notes

- ・ When the application has been successfully submitted, your application status will be displayed as "Application being processed by JSPS."
- ・ Click [here](#) to see the description of the application statuses.

When you click [Renew application], the application information in "Researcher Form 1", "Researcher Form 1 attachment" and "Researcher Form 2" you registered will be displayed to use for the current fiscal year's application forms. Please click [OK] button to continue.

Web ページからのメッセージ

前年度の申請書情報および各種様式ファイルを取得します。
取得した申請書情報の処理状況は「作成中」の状態になりますので、
「再開」ボタンを押下し申請書情報を修正してください。

OK キャンセル

2.3 About application documents

Application documents for LEADER are composed of "Form 1", "Form 1 Attachment" and "Form 2". Applicants should read, confirm and update the contents of application documents ("Form 1" and "Form 1 Attachment") which were registered in the previous fiscal year. Please download "Form 1" and "Form 1 Attachment", enter necessary items and register them. "Form 2" needs to be updated on the additional application after complete application for the continuation of EYR candidate eligibility ("Form 2" is not content to be updated on this page). "Form 1" and "Form 1 Attachment" are required to input again on the additional application.

2.3.1 Update of Form 1 (Application form)

"Application Management" page is open. Click [Restart] button.

確認完了・提出
Confirmation completed/submit

メニューに戻る
Return to Menu

(1) 申請書情報を入力する

- 申請書情報を入力します。
- PDFファイルに変換された申請書情報を確認し、希望連絡先のEmail宛メールの受信を確認してください。
- 申請書情報の入力完了すると申請状況に「連絡先確認済み」と表示されます。「連絡先確認済み」と表示された申請書は、提出する前であれば、様式1別紙・様式2登録後であっても、申請書情報を修正することができます。

Click [Restart] button

事業名 Program type	学振受付期限 Application deadline	作成日 Created date	学振受理日 Accepted date of JSPS	登録内容確認 Registration contents check	申請状況 Application status
20XX年度 卓越研究員 FY20XX Leading Initiative for Excellent Young Researchers	XXXX年XX月XX日 DD/MM/20YY	XXXX年XX月XX日 DD/MM/20YY		DOWNLOAD	作成中 Application form being created 再開 Restart

The information you registered in the previous fiscal year will be displayed on "Enter information on application form" page. Please check the contents and update them if necessary.

Then, check the agreement/confirmation at the end of the screen, click [Next]. If you want to save it in the middle, click [Temporary save].

JSPS 電子申請システム

申請書情報入力
Enter information on application form

画面を表示してから19分経過
Total Elapsed Time: 19 minutes

最終保存日時: 2020/03/06 18:22分
Last save date and time: 06/3/2020 18:22

<注意事項>

- 申請書は1人につき1冊です。複数申請の場合は、全ての申請書を無効とします。
- 申請書は申請書情報入力システム(旧: 申請書入力システム)から作成されます。
- 申請書は、申請書情報入力システム(旧: 申請書入力システム)から作成されます。
- 申請書は、申請書情報入力システム(旧: 申請書入力システム)から作成されます。

※

To prepare for the application form in English, please check English manual on JSPS HP (Download (444KB))

次へ進む NEXT 一時保存 Temporary save 保存せずに戻る Return without saving

2022年度 卓越研究員事業 申請書
Application of Leading Initiative for Excellent Young Researchers in FY 2022

分野 Field	小区分コード Basic Section Code	研究内容(区分) Research content (Section)	研究分野 Research field
	49000	基礎研究(区分) Basic Section	基礎研究(区分) Basic Section
	49000	応用研究(区分) Applied Section	応用研究(区分) Applied Section
	49000	学際研究(区分) Interdisciplinary Section	学際研究(区分) Interdisciplinary Section
	49000	学際研究(区分) Interdisciplinary Section	学際研究(区分) Interdisciplinary Section

Provide information and click [Next] or [Temporary save].

* If you do not operate the button for a certain time (over 60 minutes), the session timeout may occur and the information you entered may be lost. Please temporarily save it at any time.

NOTE on each input item

【Field】

The fields you registered in the previous fiscal year will be displayed.

However, make sure to update it if there are any changes

分野 Field	小区分コード Basic Section Code	#80030	確定 Decision	<p>After typing Basic Section Code (five-digit), click the [Decision] button. Basic Section names of selected are displayed automatically.</p> <p>Please enter the four-digit code, and click the "Decision" button.</p>
	研究内容(小区分) Basic Section	ジェンダー関連 Gender studies-related		
	研究内容(中区分) Medium-sized Section	<p>Some items of Basic Section may be presented in plural Medium-sized Section and Research field. This field can be entered only when you select "them".</p>		
	研究分野 Research field	<p>Some items of Basic Section may be presented in plural Medium-sized Section and Research field. This field can be entered only when you select "them".</p>		

- ① After typing Basic Section Code, click the [Decision] button. Research content (Basic Section) of selected will be displayed automatically. (To check the code, click [List]. "Table of Research field/Research content" will be open.)
- ② Some items of Basic Section may be presented in plural Research contents (Medium-sized Section) and Research fields. If applicants select one of the Basic Section, then they should also select one from either Medium-sized Sections or Research fields. (Selectable Medium-sized Section or Research field can be referenced from [List])

【Name・Nationality etc.】

氏名 (表示名) Name (for display)	フリガナ kana 氏名 Name	ヨウセイ イチロウ 養成 一郎
④ 国籍 Nationality	<p>* <input type="radio"/> 日本 (Japan) <input type="radio"/> 日本以外 (Outside Japan)</p> <p>日本国籍以外の場合 In case you are not a Japanese national</p> <p>国名コード (Code): <input type="text"/> 決定 Decision List</p> <p>3文字のコードを入力後、「決定」ボタンをクリック Please enter the three-digit code, and click the "Decision" button.</p> <p>国名 (Name): <input type="text"/></p> <p>一覧にない場合はコード欄に「ZZZ」を入力し、国名をテキストで入力してください。 If your country does not show up on the list, please enter "ZZZ" in code field and provide the name of the country in the text format.</p>	
性別 Gender	男 (Male)	
生年月日 Date of birth	(西暦) 1984年2月4日 ((西暦2024年4月1日現在 満40才)	
③ 希望連絡先 Contact information	<p>Email: <input type="text"/></p> <p>卓越研究員申請者向けメニューの「その他の手続 (Other procedures) / メールアドレス変更はこちら (Change E-mail address.)」より変更できます。 If you want to change your E-mail address, please click "メールアドレス変更はこちら (Change E-mail address.)" under "その他の手続 (Other procedures)" in the menu for Excellent Young Researcher Applicant.</p>	
⑤ researchmap	<p>URL: <input type="text"/></p> <p>既に研究業績等をresearchmap(https://researchmap.jp/)に登録されている場合は、当該URLを記入してください。 If you have already registered your research works on researchmap(https://researchmap.jp/), please enter the URL.</p>	

- ③ Name (for display), Gender, Date of birth and Contact information (Email) will be automatically displayed. If you wish to modify Contact information (Email), please change from “Change E-mail address” on “Menu for Excellent Young Researcher Applicant” screen.
- ④ Choose either “Japan” or “Outside Japan” in Nationality field.
If you select “Outside Japan”, type country code and then click [Decision] button. Country name of selected will be displayed automatically. (Country code can be referenced from [List]. If the country name is not on the list, please type “ZZZ” in the code field and type the country name in the name field.)
- ⑤ If you have registered your research works to the ‘researchmap’, please enter the URL you have been given.

【Current affiliation】

現所属機関 Current affiliation	⑥ 機関名 Name of institution	(国内/海外)(In Japan or overseas) * ○ 国内の機関 (Organization in Japan) ○ 海外の機関 (Organization Overseas) ○ 所属なし (Not affiliated)
	機関コード (Code): *	5桁のコードを入力後、「決定」ボタンをクリック Please enter the five-digit code, and click the "Decision" button.
	機関名 (Name):	一覧にない機関の場合はコード欄に「99999」を入力してデキマシ。で入力してください。 If your organization does not show up on the list, enter "99999" in code field and enter the name of the organization in name field.
	機関属性 Institution type	* <input type="text"/>
	所在地 Location	〒 <input type="text"/> 海外の住所の場合、郵便番号は住所に含めて住所欄に入力して下さい。 If you live outside Japan, please enter the ZIP code as part of the address in the "Address" field. (住所1) (Address 1) * <input type="text"/> 例: 東京都千代田区麹町5丁目3番地の1 (住所2) (Address 2) <input type="text"/> 例: 麹町ビジネスセンター6階 (住所3) (Address 3) <input type="text"/> 例: 学振 太郎様方 必要であれば住所を適切なところで区切り、住所1〜3に分けて入力すること。各40バイト以内。 (国名) (Country name) <input type="text"/> 海外の場合のみ入力。宛名書きで使用する形式で記入のこと。(例: USA, CHINA) Enter only if you live outside Japan. Please use the format used in writing addresses overseas (USA, CHINA, etc.)
	部局・部署名 Department	* <input type="text"/> 例: ○○研究科, ○○センター
職名 Position	* <input type="text"/> 例: 教授, 特任助教, グループリーダー	
勤務形態 Employment status	* <input type="text"/>	

- ⑥ Select either “Organization in Japan”, “Organization overseas” or “Not affiliated” .
 * If you select “Not affiliated”, you do not need to enter other items of Current institution.
- ⑦ Type institution code and then click [Decision] button. Selected institution name will be displayed automatically. (Institution code can be referenced from [List]. If the Institution name is not on the list, please type “99999” in the code field and type the institution name in the name field.)
- ⑧ Please select the item of employment status based on the rules of your institution etc.

【Academic background for PhD】

博士の状況 Academic background for PhD	⑨ 学位取得状況 Academic status	<p>* ○博士取得 (Doctoral degree awarded) ○論文博士取得 (Doctoral degree awarded by dissertation) ○外国における博士相当の学位取得(Ph.Dなど) (Doctoral equivalent degree in a foreign country (Ph.D etc.)) ○単位取得満期退学 (Completed the doctoral program without a doctoral degree) 海外で博士号を取得の方は、「外国における博士相当の学位取得(Ph.Dなど)」を選択してください。 If you acquired a doctoral degree abroad, please select "Doctoral equivalent degree in a foreign country (Ph.D etc.)"</p>
	大学院 Graduate School	大学院名 (Graduate School name):
	専攻名 Major name	研究科名 (Program name):
	修了・満期退学 等年月 Completed/ withdrawn YYYY/MM	(西暦) 年 (year) 月 (month)
	⑩ 学位取得年月 Degree awarded date	(西暦) 年 (year) 月 (month) 日 (day)
	学位名 Degree name	例: 博士(○○学)、○○学博士
⑪ 臨床研修を課された 医学系分野への在籍 Enrolled in the medical field which requires clinical training	<p>* ○有 (Yes) ○無 (No)</p> <p>在籍した医学系分野 (Enrolled medical field):</p> <p>在籍した医学系分野の大学・学部学科名等を記入してください。例: ○○大学医学部医学科 Please enter the name of the university / faculty / department of the medical field you were enrolled in.</p>	

- ⑨ If you acquired a doctoral degree abroad, please select “Doctoral equivalent degree in a foreign country (Ph.D etc.)” .
- ⑩ If you select other than “Completed the doctoral program without a doctoral degree”, you need to provide information of “Degree awarded date” and “Degree name” .
- ⑪ If you selected “Yes”, please enter the name of the faculty and department of the medical school you attended. If you select “No” and apply for a continuous candidacy for EYR, it is not required to make change to the item.

【Research / job history】

⑫ 研究・職歴等 Research/job history	<p>研究中断歴等も含め時系列順に正確にテキストで記入すること。不要な文字は消去のうえ、必要に応じて行をずらすこと。 (各入力欄につき80バイト以内、計800バイト以内) Please enter your research history, including discontinuation of the research, accurately in chronological order in the text format. Remove unnecessary characters, and indent as required. (Up to 80 bytes per entry field, for a total of 800 bytes.)</p>
	*

- ⑫ Please list your research work history, e.g. postdoctoral fellows at universities, corporate researchers, in chronological order (up to 80 bytes per entry field, for a total of 800 bytes).

If you have interrupted research due to childbirth or childcare, please also describe the interruption history.

Example:

1. 04/2015-03/2016 Worked at ○○ university
as a post-doctoral research fellow
2. 04/2016-03/2017 Worked at △△ Co.Ltd
as a researcher
3. 04/2017-12/2017 Interrupted research
due to childbirth/childcare
4. 01/2018-04/2023 Worked at △△ Co.Ltd
as a researcher

* You can enter up to 10 research/job history. If you can not enter it all, please input about the latest 10 cases.

【Research interruption period due to childbirth / child care】

It is an item for consideration of age requirements at the time of application, so there is no need to change it for the continuation of EYR candidate eligibility.

出産・育児等による 研究中断歴の有無 Research interruption period due to childbirth / child care.	* ○有 (Yes) ○無 (No)
出産・育児等による 研究中断期間 Research interruption period due to childbirth / child care.	出産・育児により研究を中断した期間を、1回の出産・育児につき1件まで、最大2件まで入力してください。 (1回の出産・育児につき複数回の中断をした場合は、主要な中断期間の1件を入力してください。) Please enter up to 2 cases of interruption research period. (It is 1 case per childbirth / child care. If you interrupted multiple times per child, please enter one of the major interruption periods.) (西暦) 年 月 ~ 年 月 (西暦) 年 月 ~ 年 月 (year) (month) (year) (month) 一月の内、および15日を超える場合は、1ヶ月と換算してください。 If it exceeds 15 days in a month, please convert into one month.

【Specialized research field / Keywords】

専門分野 Specialized research field	申請者の専門分野をテキスト入力してください。(40バイト以内) 研究内容(中区分・小区分)と異なって可。 Please enter your specialized research field. (Up to 40 byte.) It can be different from Basic Section and Medium-sized Section.	⑬
キーワード Keywords	自身の研究分野、研究内容に関連するキーワードを入力してください。(160バイト以内) 入力した内容は、ポスト提示機関が申請者情報を参照する際の参考情報として使用します。 Please enter keywords related to your research field and research content. (Up to 160 byte.) It is used as reference information when each research institution which offered the publicized posts refers to applicant information.	⑭

例: 人間工学、認知症、医用ロボット、人工知能、IoT、環境モニタリング ...等

- ⑬ Please enter your specialized research field. (Up to 40 bytes.)
- ⑭ Please enter keywords related to your research field and research content. (Up to 160 bytes.)

【Institution type interested in negotiation among the parties
(including advance notice) at this time】

⑮ Please check the box of institution type you would like to engage in (from one to three choices available).

⑩ Please select the institution type of your first priority among the the institution types on which you entered check marks in "Institution type interested in negotiation among the parties (including advance notice) at this time" column.

⑰ Name (name on the family register) and Current address information is not used for review and not provided to the research institutions.

【Agreement and Confirmation】

1) 申請書が受理された時点で、卓越研究員ポストを提示した研究機関へ申請書情報を送付することに同意しない場合は、チェックしてください。なお、卓越研究員候補者に決定された場合は、本項目の回答に関わらず、「卓越研究員候補者リスト」へ氏名等が掲載され、申請書情報を提供します。研究機関へ提供する申請書情報は、研究者様式1及び様式1別紙です。
Please check **if you do not** agree to provide my information to the institutions which offered the post at the time my application has been accepted. Please note: Even if you are selected as an Excellent Young Researcher Candidate, your name etc. will be listed on the "List of Excellent Young Researcher Candidates" and Form 1 Attachment will be provided to the institutions.

There is no need to check this box.

18 ☐ 申請書が受理された時点での研究機関への申請書情報の提供に同意しない。
I do not agree to provide my information to the institutions at the time my application has been accepted.

2) 申請書が受理された後、当事者間交渉支援機関が決定した時点で、当該機関へ申請書情報を送付することに同意しない場合は、チェックしてください。なお、卓越研究員候補者に決定された場合は、本項目の回答に関わらず、「卓越研究員候補者リスト」へ氏名等が掲載され、申請書情報を提供します。当事者間交渉支援機関へ提供する申請書情報は、研究者様式1、様式1別紙及び様式1別紙2です。申請書情報提供のうえ、申請してください。
Please check the box below if you do not agree to provide my information to the agencies supporting negotiation among the parties at the time the agencies will be decided. Please note: Even if you are selected as an Excellent Young Researcher Candidate, your name etc. will be listed on the "List of Excellent Young Researcher Candidates" and Form 1 Attachment and Form 1 Attachment 2 will be provided to the agencies supporting negotiation among the parties. Please confirm and agree to the conditions before you fill in the application.

There is no need to check this box.

19 ☐ 申請書が受理された後、当事者間交渉支援機関が決定した時点での当該機関への申請書情報の提供に同意しない。
I do not agree to provide my information to the support agencies at the time the agencies will be decided, after my application.

20 ☐ 卓越研究員候補者に決定された場合、当事者間交渉支援機関へ申請書情報を提供することを了解した。
I agree to provide my information to the support agencies if I am selected as an Excellent Young Researcher Candidate.

Please read, confirm and check the box

*3) 申請に当たっては、「令和2年度卓越研究員公募要領」を確認し、記載内容を理解した。また、申請後に申請内容に重大な誤り等が判明した場合は、申請を取り消すことができる。申請後、申請内容に重大な誤り等が判明した場合は、申請を取り消すことができる。申請後、申請内容に重大な誤り等が判明した場合は、申請を取り消すことができる。
Before filing the application, please confirm and understand the contents of the "FY2020 Leading Initiatives for Excellent Young Researchers" and the application is not accepted. After filing the application, the determination as an Excellent Young Researcher Candidate or as an Excellent Young Researcher may be revoked. Please confirm and understand the contents of the "FY2020 Leading Initiatives for Excellent Young Researchers" and the application is not accepted. Please confirm and understand the contents of the "FY2020 Leading Initiatives for Excellent Young Researchers" and the application is not accepted. Please confirm and understand the contents of the "FY2020 Leading Initiatives for Excellent Young Researchers" and the application is not accepted.

Please read, confirm and check the box.

21 ☐ 「令和2年度卓越研究員公募要領」を確認し、記載内容を理解した。
※個人情報の取扱いについては、公募要領「V.留意事項(16)個人情報の取扱い」を確認してください。
I read the "Application Guidelines for FY2020 Leading Initiatives for Excellent Young Researchers" and understood its contents.
※Regarding the handling of personal information, please refer to the Application Guidelines "V. Points to Note (16) Handling of Personal Information".

☐ 上記及び別添の申請内容について、誤りが無いことを確認した。
I confirmed that there are no errors in the application above and the attachments.

18 There is no need to check this box.

Regardless whether the checkbox was checked or unchecked, the application information of the applicant who applies for his/her candidate eligibility is provided to the research institution.

19 There is no need to check this box.

Regardless whether the checkbox was checked or unchecked, the application information of the applicant who applies for his/her candidate eligibility is provided to the agencies supporting negotiation among the parties.

20 Please check this box.

The application information of the applicant who applies for his/her candidate eligibility is provided to the agencies supporting negotiation among the parties.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

②1 The application cannot be completed without checking the boxes.

Please be sure to read the application guidelines, confirm the application contents and check the box of each item.

Click [NEXT] at the bottom of the screen. If there is no error, “Check Application Form” screen will be displayed. Confirm the registered contents and click [NEXT].

卓越研究員申請書入力画面(Menu for Excellent Young Researcher Applicant)>申請書情報入力確認(Check Application Form)

申請書情報入力確認
Check Application Form

以下の内容で登録します。
よろしければ、[次へ進む]ボタンをクリックしてください。
The information on the application form will be registered as follows.
Click the “Next” button if the information is correct.

2022年度 卓越研究員事業 申請書
Application of Leading Initiative for Excellent Young Researchers in FY 2022

分野 Field	小区分コード Basic Section Code	80030
	研究内容(小区分) Basic Section	ジェンダー関連 Gender studies-related
	研究内容(中区分) Medium-sized Section	22 政治学およびその関連分野 Political science and related fields
	研究分野 Research field	社会科学 Social sciences

Agreement

1) 申請書が受理された時点での研究機関への申請書情報の提供に同意する。
I agree to provide my information to the institutions at the time my application has been accepted.

2) 申請書が受理された後、当事者間交渉支援機関が決定した時点での当該機関への申請書情報の提供に同意する。
卓越研究員候補者となった場合に、当事者間交渉支援機関へ申請書情報を提供することを了解した。
I agree to provide my information to the support agencies at the time the agencies will be decided, after my application has been accepted.
I agree to provide my information to the support agencies if I am selected as an Excellent Young Researcher Candidates.

3) 「令和2年度卓越研究員事業 公募要領」を確認し、記載内容を了解した。
を確した。
“Leading Initiatives for Excellent Young Researchers” and understood
on above and the attachments.

Confirm the registered contents and click [NEXT].

※ 申請書は1人につき1件までです。複数申請した場合は、全ての申請書を無効とします。
An applicant may file just one application. If two or more applications are filed, all of them will be invalid.

次へ進む NEXT 入力画面に戻る Return to comment screen

The application form will be converted into a PDF file. The following screen will be displayed.

① Click [Check application form] button and check PDF file (Form1).

【(Sample) PDF File(Form1)】

17

After clicking on [Complete] button, a confirmation e-mail will be sent automatically to the e-mail address entered in your contact information. Confirm reception of confirmation e-mail and click [Receipt of message confirmed] on “Confirm Desired Contact Information” page.

希望連絡先確認
Confirm Desired Contact Information

卓越研究員

申請書情報入力時に「希望連絡先」として登録したEmailに、アドレスの確認のためメールを送信しました。この画面を表示したまま、メールが受信されていることを確認してください。メールが受信されない場合は、希望連絡先のEmailに入力したアドレスに誤りがないか確認してください。※メールの受信には時間を要する場合があります。

An e-mail message was sent for confirmation to the desired e-mail address you specified when you entered information on the application form. If you have received the e-mail message, please check if the contact e-mail address you entered is received.

Name (for display)	申請 太郎
Email	XXXXXXXXXXXX@XXX.XXX
送信日時 Date and time of transmission	20XX/XX/XX XX:XX

受信を確認した
Receipt of message confirmed

メニューに戻る
Return to Menu

※審査結果の開示等、本会からの連絡に使用します。

*** It may take some time before the e-mail message is received.**

* If you will not receive e-mail, go back to the menu page from [Return to Menu], correct your e-mail address. JSPS is not responsible for the disadvantage from not receiving the notices from JSPS after submitting the application form.

After clicking [Receipt of message confirmed], the screen returns to [Application Management] screen. If application status is “Contact Information Confirmed”, the Preparation of Form 1 is completed.

申請書管理
Application Management

卓越研究員の申請書は以下の手順で作成します。
To prepare for the application form in English, please check English manual on JSPS HP.

申請書(第1～2)が揃った後、登録完了-提出ボタンをクリックして申請書を日本学術振興会へ提出してください。
After the application form (1-2) is completed, please click the registration completion-submission button to submit the application form to JSPS.

登録内容確認
Registration contents check

申請状況
Application status

連絡先確認済み
Contact Information Confirmed

確認 Confirm

修正 Make correction

When temporarily saved, [Restart] button is displayed.

Meaning of Application status :

[DOWNLOAD] : Download form 1 you prepared.

[Confirm] : Go to “Check application form” page.

[Make correction] : Go to “Enter information on application form” page.

Please check again if the status is “Contact Information Confirmed” after making correction

2.3.2 Preparation of Form1 Attachment

You can check the form you submitted in the previous fiscal year by clicking [DOWNLOAD] . To update the content of Form 1 Attachment you created in the previous fiscal year:

1. Download this fiscal year' s format, create the file and register it in Word or PDF.

or

2. Modify the form you had already registered and register it again to update the file.

If you do not need to update the content you created in the previous fiscal year, please proceed to ["2.4 Check and submitted application"](#).

If an additional application for updating all the application contents is submitted, all information that was registered at applying for the continuation is discarded. The candidate information provided to research institutions and Bridge Promoters, including the contents succeeded on the occasion of applying for continuation of the candidate eligibility through FY2023 (only for those selected as EYR candidates in the application for 2021), will entirely be the contents updated by the additional application.




Therefore, it is not mandatory to update "Form 1 Attachment" for the continuation application.

To Update the content you created in the previous fiscal year

Click [Register Form 1 Attachment file] button at the bottom of "Application Management" page.

(2) 研究者 様式1別紙を登録する

- 登録内容確認の [DOWNLOAD] より、前年度に提出した様式がダウンロードできます。
- 前年度の内容から変更する場合、別途作成、又は更新した様式1別紙 (Word又はPDF) を登録します。
- 登録した様式1別紙を修正する場合は、[様式1別紙登録] をクリックし、修正した様式1別紙 (Word又はPDF) を再登録してください。
- 様式2は修正不可 (登録不要) です。

ファイル種別 File type	作成日 Created date	登録内容確認 Registration contents check	登録済み Registered
研究者_様式1別紙 Form1 Attachment	20XX年XX月XX日 DD/MMM/YYYY		登録済み Registered 
研究者_様式2 Form2	20XX年XX月XX日 DD/MMM/YYYY		登録済み Registered

Click [Register Form 1 Attachment file] button.

Click [参照] button on page, register the file of Form 1 Attachment and click [OK].

卓越研究員申請者向けメニュー(Menu for Excellent Young Researcher Applicant) > 研究者 様式1別紙登録(Register Form 1 file)

研究者 様式1別紙登録
Register Form 1 Attachment file

卓越研究員

指定されたフォーマットで作成した様式1別紙(Word又はPDF)を選択し、[OK]ボタンをクリックしてください。
Select the Form 1 Attachment file prepared in a specified format (Word file or PDF) and click the "OK" button.

<注意事項>

- 申請内容を修正する場合は、修正済みの様式1別紙を選択しなおすと、前のファイルが削除されて上書きされます。
- 様式1別紙については Wordファイルの代わりにPDFファイルを選択することも可能です。(PDFファイルは様式1別紙(Word又は本会が提供する様式)を基に作成したものに限りです。)
- 様式1別紙のファイル様式の余白設定を変更すると、エラーとなる場合がありますので、余白設定は変更しないでください。
- 様式1別紙のフォーマットは、[こちら](#)からダウンロードしてください。
- *のついた項目は必須項目です。

Notes

- If you amend the Form 1 Attachment, re-select the amended Form 1 Attachment file. The original file will be de-registered and replaced.
- You may select a PDF file in place of a Word file as Form 1 Attachment file. (The PDF file must be prepared based on the Form 1 Attachment file format in the Word format or in the format provided by JSPS.)
- Please do not change the margin setting of the Form 1 Attachment file format as this may cause an error.
- Click [here](#) to download the Form 1 Attachment file format.
- Items marked with an asterisk(*) must be filled in.

研究者 様式1別紙
Form 1 Attachment

参照

OK 戻る Back to menu

NOTE

- * Form 1 Attachment must be created in Word or PDF format.
- * Please do not modify the format of Form 1 Attachment, such as addition, abbreviation, deletion, etc.
Applicants for the continuation of candidate eligibility can use either the registered format or the current fiscal year format to create application forms. Note that the current Form 1 Attachment format has been modified since last year.
- * Form 1 Attachment will be converted to a PDF file in the system and it will be used for review etc. (printing in black and white). If there are characters / symbols etc. which are not displayed properly in the converted PDF file, please paste them as images etc. and create again.
- * Form 1 Attachment must be 1 page total and less than 1 MB.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

Form 1 Attachment will be converted into a PDF file.
Click [Check Form 1 Attachment] button on the following screen and check the contents.

研究者_様式1別紙確認
Check Form 1 Attachment

卓越研究員

送信した様式1別紙はPDFファイルに変換されました。
あなたの様式1別紙は今後このPDFファイルで処理されます。
[研究者_様式1別紙の確認]ボタンをクリックしてPDFファイルをダウンロードし、内容を確認してください。

The file you submitted was converted to a PDF file.
Your Form 1 Attachment will be processed in the PDF format hereafter.
Please click the "Check Form 1 Attachment" button to download the PDF file for review.

様式1別紙を修正する場合は、[申請書管理に戻る]ボタンをクリックし、様式1別紙を登録しなおしてください。

Attachment file, please click the "Back to application form management page" button
attachment file.

研究者_様式1別紙の確認 Check Form 1

申請書管理に戻る Back to application management page

After checking the contents, click here.

Please click [DOWNLOAD] button to confirm that the content you registered has been updated.

(2) 研究者_様式1別紙を登録する

- 登録内容確認の[DOWNLOAD]より、前年度に提出した様式がダウンロードできます。
- 前年度の内容から変更する場合、別途作成、又は更新した様式1別紙(Word又はPDF)を登録します。
- 登録した様式1別紙を修正する場合は、[様式1別紙登録]をクリックし、修正した様式1別紙(Word又はPDF)を再登録してください。
- 様式2は修正不可(登録不要)です。

ファイル種別 File type	作成日 Created date	登録内容確認 Registration contents check	処理状況 Process status
研究者_様式1別紙 Form1 Attachment	20XX年XX月XX日 DD/MMM/20YY	DOWNLOAD	登録済み Registered ★ 様式1別紙登録 Register Form 1 Attachment file
研究者_様式2 Form2	20XX年XX月XX日 DD/MMM/20YY	DOWNLOAD	登録済み Registered


2.4 Check and submit Application

Please confirm the statuses of Form 1 and Form 1 Attachment are as follows on the “Application Management” screen.

■Application Information (Form 1) “Contact Information Confirmed”

学振受理日 Accepted date of JSPS	登録内容確認 Registration contents check	申請状況 Application status
		<div>連絡先確認済み Contact Information Confirmed</div> <div>確認 Confirm</div> <div>修正 Make correction</div>

■Form 1 Attachment “Registered”

処理状況 Process status
登録済み Registered

登録済み Registered

Confirm the statuses are as above and click [Confirmation completed/ submit] button.

卓越研究員申請者向けメニュー (Menu for Excellent Young Researcher Applicant) > 申請書管理 (Application Management)

申請書管理
Application Management

卓越研究員の申請書は以下の手順で作成します。
To prepare for the application form in English, please check English manual on JSPS HP.


申請書(手順1~2)が揃った後、「確認完了・提出」ボタンをクリックして申請書を日本学術振興会へ提出してください。
When the application is completed (steps 1 to 2), click the “Confirmation completed/submit” button to submit the application form to JSPS.

提出期限間近はシステム負荷が大きく、申請に時間がかかる、完了できない等のトラブルが発生する場合がありますので、十分に時間的余裕を持って、申請を完了してください。
字振受付期限の17:00(日本時間)までに、申請書の提出を完了し、申請状況が「字振受付中」となっていることを確認してください。
The load on the application system is large just before the deadline, and problems may occur: for example, it takes time to send an application, or the application cannot be completed. So, please complete the application well in advance to avoid any problems.
Complete the submission of the application form by 5:00 PM(JST) of the application deadline, and confirm that the application status is “Application being processed by JSPS”.

確認完了・提出
Confirmation completed/submit

メニューに戻る
Return to Menu

(1) 申請書情報を入力する
・ 申請書情報を入力する。
・ PDFファイルに書き込んだ申請書情報を確認し、希望連絡先のEmail宛メールの受信を確認してください。
・ 申請書情報の入力完了すると申請状況「連絡先確認済み」と表示されます。「連絡先確認済み」
・ 申請書提出する前であれば、様式1別紙・様式2登録済であっても、申請書情報を入力してください。

事業名 Program type	登録内容確認 Registration contents check	申請状況 Application status
2022 年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers		<div>連絡先確認済み Contact Information Confirmed</div> <div>確認 Confirm</div> <div>修正 Make correction</div>

(2) 研究者 様式1別紙、研究者 様式2を登録する

Click [Confirmation completed/ submit] button.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

“Confirm Submission of Application” screen will be displayed.

When clicking [Check application], the PDF files of application (Form 1, Form 1 Attachment and Form 2) will be created. “Form 2” is a content to be updated on the additional application after complete the continuation of EYR candidate eligibility.

Please download the PDF, check the contents and click [OK].

* When you click [OK], the application forms will be submitted to JSPS. After that, you cannot modify the application.

“Application Submitted” screen will be displayed and the submission work is completed.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

If the application has been successfully submitted, your application status will be displayed on “Menu for Excellent Young Researcher Applicant” page as “Application being processed by JSPS”.

卓越研究員申請者向けメニュー (Menu for Excellent Young Researcher Applicant)

卓越研究員申請者向けメニュー Menu for Excellent Young Researcher Applicant

▶ 申請書作成 (Prepare application)

<重要> ※申請書を作成する前に必ずお読みください。
<Important> To prepare for the application form in English, please check English manual

- ・ こちらは、卓越研究員候補者資格の継続を申請する画面です。作成する前に必ず公開申請書は以下の3つから構成されます。
 - ・ 申請書情報(研究者 様式1) : 申請書情報入力画面から入力する
 - ・ 研究者 様式1(別紙) : 前年度の内容から変更する場合は所定の様式に記入
 - ・ 研究者 様式2 : 卓越研究員候補者資格の継続申請者は審査を行わないため

※申請書情報(研究者 様式1)及び研究者 様式1(別紙)は、更新された様式・内容で、ポストを提示した研究機関へ提供されます。

事業名(申請資格) Program type	学振受付期限 Application deadline	様式のダウンロード Download file	URL	申請状況 Application status
2022年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	202x 年 x 月 x 日 17 時 00 分 XX/X/202x 17:00	こちらから取得してください Click here to download.	卓越研究員事業トップページ (LEADER top page)	<div> <div>学振受付中</div> <div>Application being processed by JSPS</div> <div>Check application</div> </div>

<注意事項>

- ・ 申請書の提出が完了すると申請状況に「学振受付中」と表示されます。学振受付期限までに「学振受付中」となっていることを確認してください。
- ・ 申請状況の意味は [こちら](#) を参照してください。

The application status must be “Application being processed by JSPS”.

3. Operation procedure (Additional application)

○This chapter describes operation procedures to process applications to update all application documents for candidates to go through the review in FY2023.

○If prefer to apply for the additional application, the continuation for EYR candidate eligibility must be completed before process the additional application.

○As stated in “[3.2 Operation procedure\(the additional application for updating all documents\)](#)”, due to complete the additional application, the Contact form must be sent to JSPS via web site by June 1, 2023(which is prior to the application deadline).

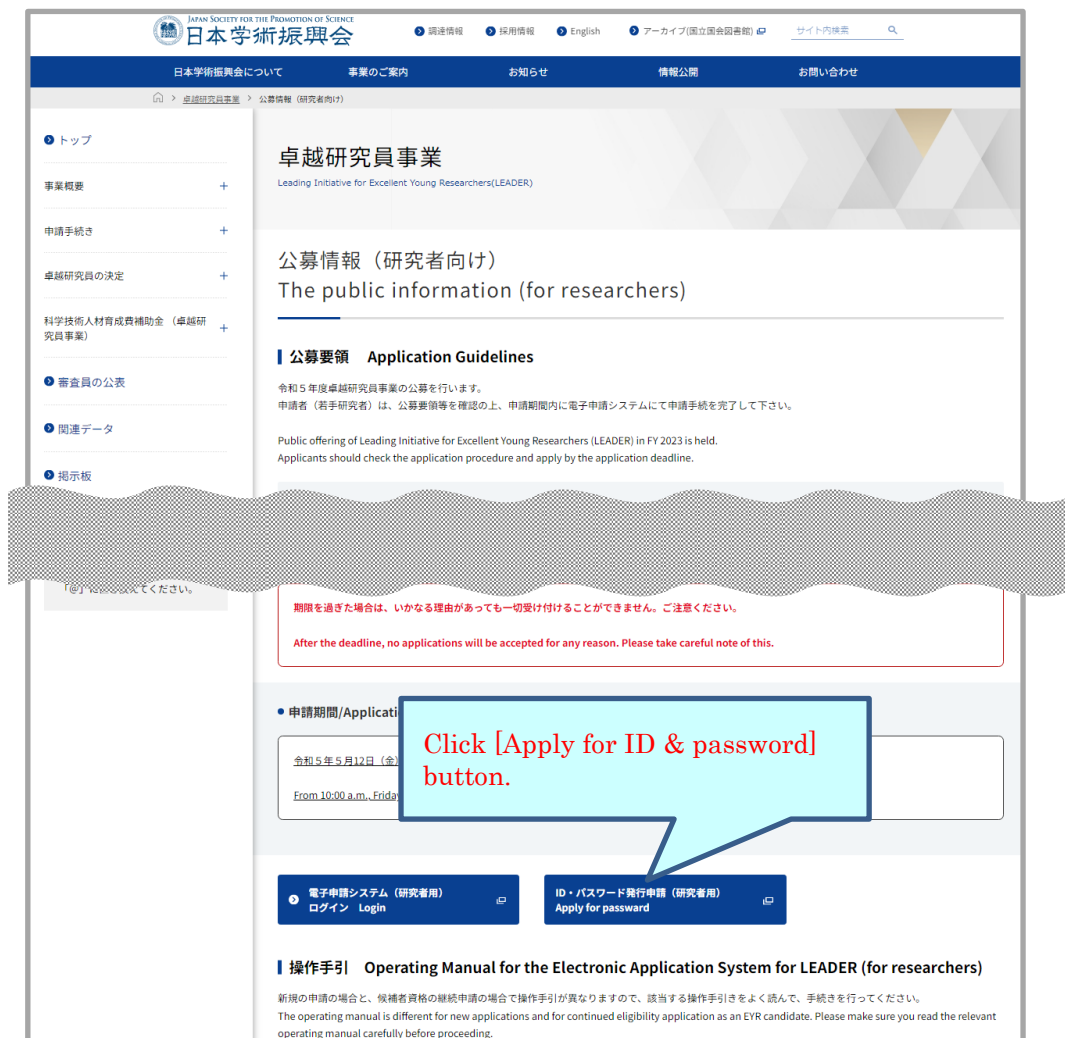
○The candidate information provided to research institutions and Bridge Promoters will entirely be the contents updated by the additional application. Please note that once the filing of the additional application is completed, it is no longer possible to revert to pre-update application contents.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

3.1 Issuing login ID / password

To apply for the additional application, a new ID and password must be obtained besides the ID to log in and apply for the continuation of EYR candidate eligibility.

Go to the JSPS website (https://www.jsps.go.jp/j-le/koubo_kenkyu.html), and click [Apply for ID & password] button.



This screen image may differ from the actual web page image, but the items listed are nearly identical.

“Before Having ID and Password Issued” page is open. Confirm the note, put a check mark in the box of “Agree” and click [OK]. In order to have the ID and password issued, you are required to agree to all of the items.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

【卓越研究員用】
ID・パスワード発行にあたり
Before Having ID and Password Issued

卓越研究員事業の電子申請システムを利用するためのID・パスワードを発行します。
ID・パスワードを発行するにあたり、以下の項目すべてについて同意する必要があります。同意しない場合、ID・パスワードを発行することはできません。
You can have an ID and password issued that are used for the electronic application system for the Leading Initiative for Excellent Young Researchers. In order to have the ID and password issued, you are required to agree to all of the following items.

- ここで発行されたID・パスワードでは、卓越研究員のみ申請可能です。
- 発行されたIDを紛失し、電子申請システムにログインできなくなった場合、そのIDでは卓越研究員に申請することができなくなります。改めてID・パスワードの申請を行ってください。
- ID・パスワード発行後、連絡先以外の申請内容は変更・修正できません。申請内容を修正する場合にも、改めてID・パスワードの申請を行い、新しいID・パスワードを用いて申請書を作成してください。
- ID・パスワードの紛失等により生じる損害に関して、本会は一切の責任を負いません。ID・パスワードはご自身で責任をもって保管してください。

The ID and password issued in this section are valid only for the application for the Excellent Young Researchers position.
If you lose your ID and are unable to log on to the electronic application system, you will no longer be able to apply.
Once the ID and password have been issued, you cannot change or amend the registered information, except information, please apply for a new ID and password.
JSPS will not be held responsible for any damages caused due to the loss of your ID and password or other own responsibility.

以上の内容に同意しますか？
Do you agree to the above?

☐ 同意する (Agree)

OK

Put a check mark in the box of “Agree” and click [OK]

Provide the information and click [OK] on “Application for Issuance of ID and Password” page. Then the confirmation screen is displayed. Confirm the contents and click [OK].

【卓越研究員用】
ID・パスワード発行申請
Application for Issuance of ID and Password

<注意事項>

- *のついた項目は必須項目です。
- 入力中に一定時間ボタン操作をせずにおくと、セッションタイムアウトにより、入力した情報が保存されない場合があります。もし、セッションタイムアウトのエラーメッセージが出た場合は、「電子申請のご案内」ページの「よくあるご質問」をご参照ください。
- 氏名(表示名)は卓越研究員採用者として公表する際など、卓越研究員として本会で取り扱う際に使用する氏名のことで、ID姓や通称名を使用することも可能です。
- JIS第1水準・第2水準(JIS X0208規格)にない文字の場合、第1水準・第2水準の文字で置き換えて登録してください。置き換える漢字がない場合、全角カタカナを使用してください。
(例)「吉」→「吉」 「松」→「松」

Notes

- Items marked with an asterisk (*) must be filled in.
- During your inputting process, no button was used for a period of time, causing a session time-out to occur.
- The “name (for display)” is used for the announcement of the applicants and other occasions where JSPS handle such persons as Excellent Young Researchers. You may choose your original family name, commonly known name, or the like.

①	氏名(戸籍名) Name (name on the family register)	*氏 名(Name) 全角漢字またはアルファベット (Full-width Kanji or alphabet)	(姓)(Family name)	(名)(Given name)
	*フリガナ(Kana) 全角カナまたはアルファベット (Full-width kana or alphabet)			
②	氏名(表示名) Name (for display)	*氏 名(Name) 全角漢字またはアルファベット (Full-width Kanji or alphabet)	(姓)(Family name)	(名)(Given name)
	*フリガナ(Kana) 全角カナまたはアルファベット (Full-width kana or alphabet)			
③	*性別 Gender	○ 1.男(Male) ○ 2.女(Female)		
	*生年月日 Date of birth	(西暦) 年(year) 月(month) 日(day) 年齢 (西暦) 202 (Age as of A		
④	連絡先 Contact information	電話番号 TEL		
	*Email	(E-mail) (E-mail) (Enter again for check.)		

OK

Provide information and click [OK].

NOTE

The items input on this page must be the same as those entered on the application for continuation (To check the application contents at applying for continuation, see “4.1 Download submitted application”).

- ① “Name (name on the family register)” is not used for review and the list to provide to the institutions. Your name (name on the family register) must be

the same name registered when you are selected as an EYR candidate, even if your name had been changed since then.

- ② “Name (for display)” is used for the announcement of the applicants and other occasions where MEXT and JSPS handle such persons as Excellent Young Researchers. You may choose your original family name, commonly known name, or the like. As for item ①, your name (for display) must be the same name registered when you are selected as an EYR candidate, even if your name had been changed since then.
- ③ Input precise date of your birth, as the age requirement does not apply to applicants for the continuation application.
- ④ Send an e-mail message confirming the completion of registration to the address to be registered on this screen.

- * If the Chinese characters (Kanji) you wish to use are not among the JIS level 1 or level 2 Kanji sets (JIS X0208 standard), please replace them with those that are among the JIS sets. If your Kanji cannot be replaced, then please use the two-byte Katakana characters that indicate the pronunciation of them.
- * Items to be registered on this screen cannot be changed or modified except for the e-mail address after ID / password is issued. If there is an error, you need to re-apply for ID / password.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

Since the ID and password issued are displayed on “Application for ID and Password Completed” screen, please print out the displayed screen (ID and Password) .

独立行政法人日本学術振興会
電子申請システム

【卓越研究員用】
ID・パスワード発行申請受付完了
Application for ID and Password Completed

ID・パスワード発行申請を受け付けました。
登録が完了すると、日本学術振興会から登録完了の確認メールが送信されます。
以下があなたのID、パスワードになります。

Your application for the ID and password has been accepted.
Once the registration is completed, an e-mail message confirming the completion of registration will be sent to you from J
Your ID and password are as shown below.

このページを印刷してください。
Please print this page.

ID : XXXXXXXXXXXXXXXX
Password : XXXXXX

Take a copy of the ID and password.

- ・ここで発行されたID、およびパスワードで卓越研究員事業の電子申請システムへのログインが可能になります。
- ・ID・パスワード発行時に入力した内容は、電子申請システム上で申請書を作成する際に反映され、申請書作成時に修

- ・ You can log on to the electronic application system for the Leading Initiative for Excellent Young Researchers using
- ・ The information you provided for the issuance of the ID and password will be reflected automatically when you prep

閉じる Close

Please confirm that the e-mail message confirming the completion of registration has arrived.

It may take some time before the e-mail message is received.

Close the page and follow the procedure on the next page to prepare an application using the ID and password issued.

* The ID and password issued is also used to confirm the selection result, please keep them carefully. The selection results can be confirmed only on this system.

3.2 [IMPORTANT] Contacting JSPS with the Contact form via web site

After obtained a new ID and password, you must send the new ID for the additional application to JSPS through the contact form via the web **prior to process the additional application.**

If you apply the additional application without contacting JSPS with your new ID by the contact form, your additional application are invalid, and your continuation application is only valid. In case you complete the negotiation among the parties when you are not valid applicant for FY2023 review, determination of EYR is carried out based on review result when selected as candidates.

[Contacting JSPS with the Contact form]

1. Deadline(strict observance of time limits):

17:00, Thursday, June 1, 2023 (Japan Time)

2. Input items

Fill in the following information needed to be registered on the form.

- >Log in ID used when complete the continuation of EYR candidate eligibility (PW not required)
- >Log in ID newly obtained for the additional application (PW not required)
- >Name (name on family register) [note: the same name registered on application system]
- >Date of birth [note: the same name registered on electronic application system]
- >Mail address [note: the same name registered on electronic application system]

Contact form : https://sh.jsps.go.jp/leader_2022

※Access to URL above for the Contact form. Be noted that access URL for the application system is different.

JSPS reply to each entrant addressed to registered e-mail. Although, promptly contact with JSPS if you do not receive reply from JSPS in 2 business day (excluding weekend/holiday) after submitting through the contact form.

Applicants proceed to complete the additional application as instructed in “[3.3 Login](#)” after reply of JSPS is received.

※Due to take a few days to process confirmations in JSPS, you must submit through the contact form before the deadline above.

※JSPS does not take responsibility of any inconveniences or detriments caused by overdue of the contact form or communication failure on e-mail. Mandatory to contact with JSPS promptly with any questions before the end of deadline.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for
updating all the application

※If incapable to input the contact for on web, applicant may send an
e-mail to the following address titled “[FY2023 LEADER _ for the
additional application]” with 5 items mentioned in above.

Email to:

Human Resource Development Program Division, JSPS

E-mail: takuken@jsps.go.jp

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

3.3 Login

Click [Electronic application system Login] button on the JSPS website
(https://www.jsps.go.jp/j-le/koubo_kenkyu.html).



This screen image may differ from the actual web page image, but the items listed are nearly identical.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

The login page is open. Type ID and password and click [Login].

* If you fail login five consecutive times, you cannot log in to the system for a certain period of time. Please wait about 20 minutes and log in again.

* If you forget your password, please get a new password from [here]. For a new password, it is necessary to enter the registered e-mail address, name (official family register), date of birth and login ID issued. If you lose such information, contact the Human Resource Development Program Division, Japan Society for the Promotion of Science ([5. Contact information](#)).

* When you log in for the first time, the page to change a password is shown on the next screen. Please make sure to create a new password.

* When you create a new password, you cannot change it for a determined period of time. Please change your password after the date and time given from the error message displayed on the screen.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

Menu page will be displayed after logging in. Please click [Prepare application] button to start entering application information.

卓越研究員申請者向けメニュー (Menu for Excellent Young Researcher Applicant)

卓越研究員申請者向けメニュー Menu for Excellent Young Researcher Applicant

▶ 申請書作成 (Prepare application)

<重要> ※申請書を作成する前に必ずお読みください。
<Important> To prepare for the application form in English, please check English manual on JSPS HP.

- 卓越研究員の申請資格については、学位・年齢・研究経験・国籍について要件がありますので、作成する前に必ず公募要綱を確認してください。
- 申請書は以下の3つから構成されます。
 - 申請書情報(研究者 様式1) : 申請書情報入力画面から入力する
 - 研究者 様式1(別紙) : 所定の様式をダウンロードして記入する
 - 研究者 様式2 : 所定の様式をダウンロードして記入する

Click [Prepare application] button.

事業名 (申請資格) Program type	学振受付期限 Application deadline	様式のダウンロード Download file	URL	申請状況 Application status
2022年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	202x 年 x 月 x 日 17 時 00 分 XX/X/202x 17:00	こちらから取得してください Click here to download.	卓越研究員事業トップページ (LEADER top page)	▶ 申請書作成 Prepare application

<注意事項>

- 申請書の提出が完了すると申請状況は「申請受付中」と表示されます。学振受付期限までに「学振受付中」となっていることを確認してください。

Notes

- ※審査結果は公開されていません。
* The review results are not published.

▶ 審査結果確認 (Review results)

その他の手続 (Other procedures)

- パスワード変更は[こちら](#) (Change Password.)
- メールアドレス変更は[こちら](#) (Change E-mail address.)

Click here to go to the JSPS website to download the prescribed formats.

NOTE

- There is a requirement concerning the applicant's age etc. in this project. Before preparing the application, please confirm the requirements by the application guidelines.
- In order to apply, you need to prepare each form as follows.
 - Form 1 (Application form) : Input to next application pages on the system.
 - Form 1 Attachment and Form 2: Download the prescribed formats from the JSPS website and fill in them. Then register them (Word or PDF file) to the system.

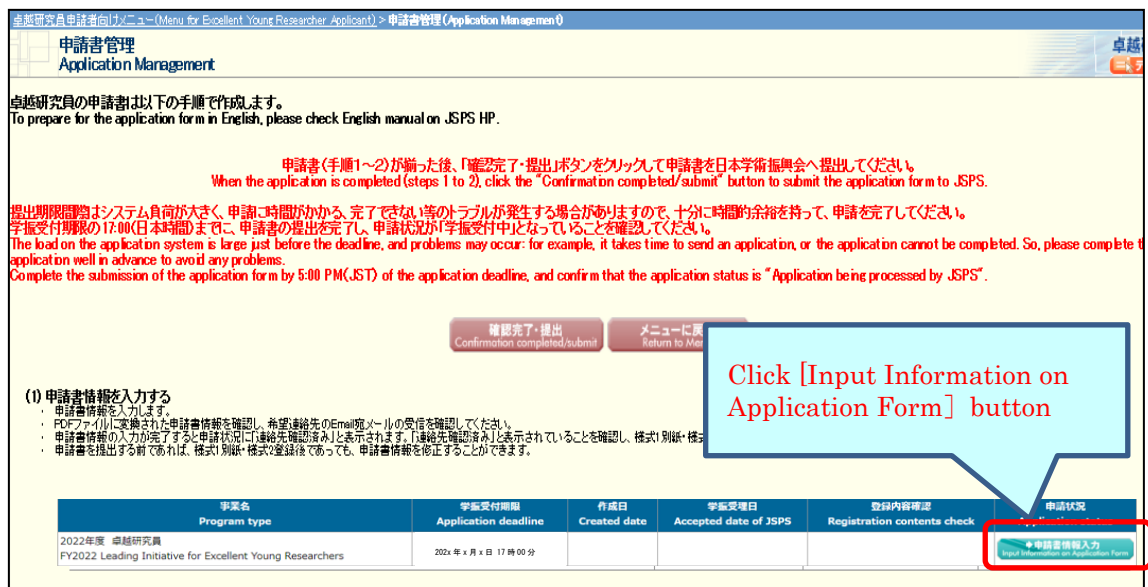
3.4 About application documents

Application documents for LEADER are composed of "Form 1", "Form 1 Attachment" and "Form 2". Form 1 and "Form 1 Attachment" registered for the continuation application are required to be inputted again for the additional application.

If an additional application for updating all the application contents is submitted to go through the review, the candidate information provided to research institutions and Bridge Promoters will entirely be the contents updated by the additional application. Please note that once the filing of the additional application is completed, it is no longer possible to revert to pre-update application contents.

3.4.1 Preparation of Form 1 (Application form)

"Application Management" page is open. Click [Input Information on Application Form] button.



卓越研究員申請書入力メニュー(Menu for Excellent Young Researcher Applicant) > 申請書管理 (Application Management)

申請書管理
Application Management

卓越研究員の申請者は以下の手順で作成します。
To prepare for the application form in English, please check English manual on JSPS HP.

申請書(手順1~2)が揃った後、「確認完了・提出」ボタンをクリックして申請書を日本学術振興会へ提出してください。
When the application is completed (steps 1 to 2), click the "Confirmation completed/submit" button to submit the application form to JSPS.

提出期限間際システム負荷が大きく、申請に時間がかかる、完了できない等のトラブルが発生する場合がありますので、十分に時間的余裕を持って、申請を完了してください。
手振交付期限の17:00(日本時間)までに、申請書の提出を完了し、申請状況が「学振受付中」となっていることを確認してください。
The load on the application system is large just before the deadline, and problems may occur: for example, it takes time to send an application, or the application cannot be completed. So, please complete the application well in advance to avoid any problems.
Complete the submission of the application form by 5:00 PM(JST) of the application deadline, and confirm that the application status is "Application being processed by JSPS".

確認完了・提出
Confirmation completed/submit

メニューに戻る
Return to Menu

(1) 申請書情報を入力する

- 申請書情報を入力します。
- PDFファイルに変換された申請書情報を確認し、希望連絡先のEmail宛メールの受信を確認してください。
- 申請書情報の入力が必要になると申請状況に「連絡先確認済み」と表示されます。「連絡先確認済み」と表示されていることを確認し、様式1別紙・様式2を提出する前であれば、様式1別紙・様式2登録後であっても、申請書情報を修正することができます。

事業名 Program type	学振受付期限 Application deadline	作成日 Created date	学振受理日 Accepted date of JSPS	登録内容確認 Registration contents check	申請状況 Application status
2022年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	202x年x月x日 17時00分				申請書情報入力 Input Application Information

The electronic application system for LEADER (for researchers)
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Provide information on “Enter information on application form” page.
Then, check the agreement/confirmation at the end of the screen, click [Next]. If you want to save it in the middle, click [Temporary save].

* If you do not operate the button for a certain time (over 60 minutes), the session timeout may occur and the information you entered may be lost. Please temporarily save it at any time.

NOTE on each input item 【Field】

Review will be conducted in nine research fields (Humanities, Social sciences, Mathematical and physical sciences, Chemistry, Engineering sciences, Informatics, Biological sciences, Agriculture/Environmental sciences, Medicine dentistry and pharmacy). Applicants refer to Table of Research field/Research content (<http://www.jsps.go.jp/j-le/data/1-04.pdf>) and keyword list (<http://www.jsps.go.jp/j-le/data/1-10.pdf>), and should select a “Research content (Basic Section)” that is most suitable for their own research task.

分野 Field	小区分 Basic Section Code	* 80030 確定 Decision	After typing Basic Section Code (five-digit), click the [Decision] button. Basic Section names of selected are displayed automatically.
	研究内容(小区分) Basic Section	ジェンダー関連 Gender studies-related	
	研究内容(中区分) Medium-sized Section	*	Some items of Basic Section may be presented in plural Medium-sized Section and Research field. This field can be entered only when you select “them”.
	研究分野 Research field	*	

- ① After typing Basic Section Code, click the [Decision] button. Research content (Basic Section) of selected will be displayed automatically. (To check the code, click [List]. “Table of Research field/Research content” will be open.)
- ② Some items of Basic Section may be presented in plural Research contents (Medium-sized Section) and Research fields. If applicants select one of the Basic Section, then they should also select one from either Medium-sized

Sections or Research fields. (Selectable Medium-sized Section or Research field can be referenced from [List])

【Name・Nationality etc.】

氏名 (表示名) Name (for display)	フリガナ kana 氏名 Name	ヨウセイ イチロウ 養成 一郎
④ 国籍 Nationality	* <input type="radio"/> 日本 (Japan) <input type="radio"/> 日本以外 (Outside Japan) 日本国籍以外の場合 In case you are not a Japanese national 国名コード (Code): <input type="text"/> <input type="button" value="決定 Decision"/> <input type="button" value="List"/> 3文字のコードを入力後、「決定」ボタンをクリック Please enter the three-digit code, and click the "Decision" button. 国名 (Name): <input type="text"/> 一覧にない場合はコード欄に「ZZZ」を入力し、国名をテキストで入力してください。 If your country does not show up on the list, please enter "ZZZ" in code field and provide the name of the country in the text format.	
性別 Gender	男 (Male)	
生年月日 Date of birth	(西暦) 1984年2月4日 ((西暦2024年4月1日現在 満40才)	
③ 希望連絡先 Contact information	Email: <input type="text"/> <input type="button" value="変更 Change"/> 卓越研究員申請者向けメニューの「その他の手続 (Other procedures) / メールアドレス変更はこちら (Change E-mail address)」より変更できます。 If you want to change your E-mail address, please click "メールアドレス変更はこちら (Change E-mail address)" under "その他の手続 (Other procedures)" in the menu for Excellent Young Researcher Applicant.	
⑤ researchmap	URL: <input type="text"/> 既に研究業績等をresearchmap(https://researchmap.jp/)に登録されている場合は、当該URLを記入してください。 If you have already registered your research works on researchmap(https://researchmap.jp/), please enter the URL.	

- ③ Name (for display), Gender, Date of birth and Contact information (Email), the information when ID / password is issued will be automatically displayed. If you wish to modify Contact information (Email), please change from "Change E-mail address" on "Menu for Excellent Young Researcher Applicant" screen. After the additional application is completed, JSPS contact you at the contact address (e-mail) registered with log in ID for the additional application.
- ④ Choose either "Japan" or "Outside Japan" in Nationality field.
If you select "Outside Japan", type country code and then click [Decision] button. Country name of selected will be displayed automatically. (Country code can be referenced from [List]. If the country name is not on the list, please type "ZZZ" in the code field and type the country name in the name field.)
- ⑤ If you have registered your research works to the 'researchmap', please enter the URL you have been given.

【Current affiliation】

現所属機関 Current affiliation	⑥ 機関名 Name of institution	(国内or海外)(In Japan or overseas) * ○ 国内の機関 (Organization in Japan) ○ 海外の機関 (Organization Overseas) ○ 所属なし (Not affiliated)
	機関コード (Code): *	5桁のコードを入力後、「決定」ボタンをクリック Please enter the five-digit code, and click the "Decision" button.
	機関名 (Name):	一覧にない機関の場合はコード欄に「99999」を入力してテキストで入力してください。 If your organization does not show up on the list, enter "99999" in code field and enter the name of the organization in name field.
	機関属性 Institution type	*
	所在地 Location	〒 海外の住所の場合、郵便番号は住所に含めて住所欄に入力して下さい。 If you live outside Japan, please enter the ZIP code as part of the address in the "Address" field. (住所1) (Address 1) * 例: 東京都千代田区麹町5丁目3番地の1 (住所2) (Address 2) 例: 麹町ビジネスセンター6階 (住所3) (Address 3) 例: 学振 太郎様方 必要であれば住所を適切なところで区切り 住所1～3に分けて入力すること。各40バイト以内。 (国名) (Country name) 海外の場合のみ入力。宛名書きで使用する形式で記入のこと。(例, USA, CHINA) Enter only if you live outside Japan. Please use the format used in writing addresses overseas (USA, CHINA, etc.)
	部局・部署名 Department	* 例: ○○研究科, ○○センター
⑧	職名 Position	* 例: 教授, 特任助教, グループリーダー
	勤務形態 Employment status	*

- ⑥ Select either "Organization in Japan", "Organization overseas" or "Not affiliated".

* If you select "Not affiliated", you do not need to enter other items of Current institution.

- ⑦ Type institution code and then click [Decision] button. Selected institution name will be displayed automatically. (Institution code can be referenced from [List]. If the Institution name is not on the list, please type "99999" in the code field and type the institution name in the name field.)

- ⑧ Please select the item of employment status based on the rules of your institution etc.

【Academic background for PhD】

博士の状況 Academic background for PhD	⑨ 学位取得状況 Academic status	<p>* ○博士取得 (Doctoral degree awarded) ○論文博士取得 (Doctoral degree awarded by dissertation) ○外国における博士相当の学位取得(Ph.D.など) (Doctoral equivalent degree in a foreign country (Ph.D. etc.)) ○単位取得満期退学 (Completed the doctoral program without a doctoral degree) 海外で博士号を取得の方は、「外国における博士相当の学位取得(Ph.D.など)」を選択してください。 If you acquired a doctoral degree abroad, please select "Doctoral equivalent degree in a foreign country (Ph.D. etc.)"</p>
	大学院 Graduate School	大学院名 (Graduate School name):
	専攻名 Major name	研究科名 (Program name):
	修了・満期退学 等年月 Completed/ withdrawn YYYY/MM	(西暦) 年 (year) 月 (month)
	⑩ 学位取得年月 Degree awarded date	(西暦) 年 (year) 月 (month) 日 (day)
	学位名 Degree name	例: 博士(○○学)、○○学博士
⑪ 臨床研修を課された 医学系分野への在籍 Enrolled in the medical field which requires clinical training	<p>* ○有 (Yes) ○無 (No)</p> <p>在籍した医学系分野 (Enrolled medical field):</p> <p>在籍した医学系分野の大学・学部学科名等を記入してください。例: ○○大学医学部医学科 Please enter the name of the university / faculty / department of the medical field you were enrolled in.</p>	

- ⑨ If you acquired a doctoral degree abroad, please select “Doctoral equivalent degree in a foreign country (Ph.D etc.)” .
- ⑩ If you select other than “Completed the doctoral program without a doctoral degree”, you need to provide information of “Degree awarded date” and “Degree name” .
- ⑪ This is for the age requirement to be considered. If you selected “Yes” when processing the continuation application, please enter the name of the faculty and department of the medical school you attended. If you select “No” and apply for a continuous candidacy for EYR, it is not required to make change to the item.

【Research / job history】

<div style="text-align: center;"> ⑫ 研究・職歴等 Research/job history </div>	研究中断歴等も含め時系列順に正確にテキストで記入すること。不要な文字は消去のうえ、必要に応じて行をずらすこと。 (各入力欄につき80バイト以内、計800バイト以内) Please enter your research history, including discontinuation of the research, accurately in chronological order in the text format. Remove unnecessary characters, and indent as required. (Up to 80 bytes per entry field, for a total of 800 bytes.)
	1. 年 月 ～ 年 月
	2.

⑫ Please list your research work history, e.g. postdoctoral fellows at universities, corporate researchers, in chronological order (up to 80 bytes per entry field, for a total of 800 bytes).

If you have interrupted research due to childbirth or childcare, please also describe the interruption history.

Example:

1. 04/2015-03/2016 Worked at ○○ university
as a post-doctoral research fellow
2. 04/2016-03/2017 Worked at △△ Co.Ltd
as a researcher
3. 04/2017-12/2017 Interrupted research
due to childbirth / childcare
4. 01/2018-04/2023 Worked at △△ Co.Ltd
as a researcher

* You can enter up to 10 research/job history. If you can not enter it all, please input about the latest 10 cases.

【Research interruption period due to childbirth / child care】

This is to for the age requirement to be considered. Any changes are unnecessary when processing the additional application.

出産・育児による 研究中断歴の有無 Research interruption period due to childbirth / child care.	* ○有(Yes) ○無(No)
出産・育児による 研究中断期間 Research interruption period due to childbirth / child care.	出産・育児により合計3ヶ月以上の間、研究を中断した場合は、研究を中断した期間を、1回の出産・育児につき1件まで、最大2件まで入力してください。 (1回の出産・育児につき複数回の中断をした場合は、主要な中断期間の1件を入力してください。) For those who had interrupted research for a total of 3 months or more due to childbirth or childcare, please enter up to 2 cases of interrupted research period. (It is 1 case per childbirth / child care. If you interrupted multiple times per child, please enter one of the major interrupted periods.) (西暦) 年 月 ~ 年 月 (西暦) 年 月 ~ 年 月 (year) (month) ~ (year) (month) 一月の内、おおよそ15日を超える場合は、1ヶ月と換算してください。 If it exceeds 15 days in a month, please convert into one month.

【Specialized research field / Keywords】

専門分野 Specialized research field	申請者の専門分野をテキスト入力してください。(40バイト以内) 研究内容(中区分・小区分)と異なっても可。 Please enter your specialized research field. (Up to 40 byte.) It can be different from Basic Section and Medium-sized Section.
キーワード Keywords	自身の研究分野、研究内容に関連するキーワードを入力してください。(160バイト以内) 入力した内容は、ポスト提示機関が申請者情報を参照する際の参考情報として使用します。 Please enter keywords related to your research field and research content. (Up to 160 byte.) It is used as reference information when each research institution which offered the publicized posts refers to applicant information.

- ⑬ Please enter your specialized research field. (Up to 40 bytes.)

It is used as reference information when each research institution which offered the publicized posts refers to applicant information. It can be different from Basic Section and Medium-sized Section in 【Field】.

- ⑭ Please enter keywords related to your research field and research content. (Up to 160 bytes.) As in ⑮, it is used as reference information when each research institution which offered the publicized posts refers to applicant information.

**【Institution type interested in negotiation among the parties
(including advance notice) at this time】**

<p>*現時点で当事者間交渉 (事前連絡含む)に興味 のある機関属性 Institution type interested in negotiation among the parties (including advance notice) at this time.</p>	<p>興味のある機関属性にチェックを入れてください。【3つまで選択可】 Please check the interested institution types. 【Up to three choice allowed】</p> <p><input type="checkbox"/> 大学 (University) <input type="checkbox"/> 大学共同利用機関 (Inter-University Research Institute Corporation) <input type="checkbox"/> 高等専門学校 (College of technology) <input type="checkbox"/> 国立研究開発法人 (National Research and Development Agency) <input type="checkbox"/> 公設試験研究機関 (Public Research and Development Institute) <input type="checkbox"/> 企業等 (財団法人等、その他法人を含む) (Company etc.)</p>
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- ⑮ Please check the box of institution type you would like to engage in (from one to three choices available).

【Other information to register】

<p>*第一希望機関属性 Institution type of first choice</p>	<p>上記「現時点で当事者間交渉(事前連絡含む)に興味のある機関属性」欄で選択した機関属性のうち、第一希望の機関属性を選択してください。 なお、この情報は利用の有無にかかわらず、当事者間交渉支援機関へ提供します。 Please select the first choice from the institution types which you checked in "Institution type interested in negotiation among the parties (including advance notice) at this time". Please note that this information will be provided to the support organization for negotiation among the parties regardless of whether you receive support from it.</p>
--	--

- ⑯ Please select the institution type of your first priority among the the institution types on which you entered check marks in "Institution type interested in negotiation among the parties (including advance notice) at this time" column. The information will not be given to the reviewers and will not be shown on the documents provided to the research institutions. However, it will be provided to the agencies that support negotiations among the parties.

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氏名(戸籍名) Name (name on the family register)	フリガナ Kana	ヨウセイ イチロウ
	氏名 Name	養成 一郎
<div style="text-align: center;">  現住所 Current address </div>	(国内or海外)(In Japan or overseas) * ○ 国内の住所 (Address in Japan) ○ 海外の住所 (Overseas address) 申請・審査中に連絡が必要な場合に使用するため、必ず今年中連絡の取れるものを各項目記入のこと。 The information is used when JSPS needs to contact you. Be sure to provide each of the contact information items so that we can reach you during the current year. 〒 <input type="text"/> (例:123-4567) 海外の住所の場合、郵便番号は住所に含めて住所欄に入力して下さい。 If you live outside Japan, please enter the ZIP code as part of the address in the "Address" field. (住所1) (Address 1) * <input type="text"/> 例:東京都千代田区麹町5丁目3番地の1 (住所2) (Address 2) <input type="text"/> 例:麹町ビジネスセンター6階 (住所3) (Address 3) <input type="text"/> 例:学振 太郎様方 必要であれば住所を適切ところで区切り、住所1〜3に分けて入力すること。各40バイト以内。 (国名) (Country name) <input type="text"/> 海外の場合のみ入力。宛名書きで使用する形式で記入のこと。(例: USA, CHINA) Enter only if you live outside Japan. Please use the format used in writing addresses overseas (USA, CHINA, etc.) 電話番号(TEL): <input type="text"/> 例:03-3263-xxxx 携帯電話番号(Cell phone number): <input type="text"/> 例:080-1234-xxxx	

- ⑰ Name (name on the family register) and Current address information is not used for review and not provided to the research institutions.
If you wish to modify your current address after submitting the application form, please change from “Change contact information” on “Menu for Excellent Young Researcher Applicant” screen.

【Agreement and Confirmation】

1) 申請書が受理された時点で、卓越研究員ポストを提示した研究機関へ申請書情報を送付することに同意しない場合は、チェックしてください。なお、卓越研究員候補者に決定された場合は、本項目の回答に関わらず、「卓越研究員候補者リスト」へ氏名等が掲載され、申請書情報を提供します。研究機関へ提供する申請書情報は、研究者様式1及び様式1別紙です。
Please check **if you do not agree** to provide your information to the research institutions which offered the publicized posts at the time your application has been accepted. Please note: Even if you are selected as an Excellent Young Researcher Candidate, your name etc. will be listed on the application and Form 1 and Form 1 Attachment will be provided to the institutions.

18 ☐ 申請書が受理された時点での研究機関への申請書情報の提供に同意しない。
I do not agree to provide my information to the institutions at the time my application has been accepted.

2) 申請書が受理された後、当事者間交渉支援機関が決定した時点で、当該機関へ申請書情報を送付することに同意しない場合は、チェックしてください。なお、卓越研究員候補者に決定された場合は、本項目の回答に関わらず、「卓越研究員候補者リスト」へ氏名等が掲載され、申請書情報を提供します。当事者間交渉支援機関へ提供する申請書情報は、研究者様式1、様式1別紙及び「第一希望機関属性」です。以上を確認・了解の上、申請してください。
Please check the box below **if you do not agree** to provide your information to the agencies supporting negotiation among the parties after your application has been accepted. Please note: Even if you are selected as an Excellent Young Researcher Candidate, your name etc. will be listed on the application and Form 1, Form 1 Attachment and Form 1 Institution type of Negotiation among the parties. Please confirm and agree to the conditions before you finish the application.

19 ☐ 申請書が受理された後、当事者間交渉支援機関が決定した時点での当該機関への申請書情報の提供に同意しない。
I do not agree to provide my information to the support agencies at the time the agencies will be decided, after my application.

20 ☐ 卓越研究員候補者として選ばれることを了解した。
I agree to provide my information to the support agencies if I am selected as an Excellent Young Researcher Candidates.

*3) 申請に当たっては、「令和2年度卓越研究員事業 公募要領」を必ず確認してください。また、申請後に申請内容に重大な誤り等が判明した場合、卓越研究員候補者又は卓越研究員の決定を取り消される場合があります。以上を確認・了解の上、申請してください。この項目のチェックをせずに申請を完了することはできません。
Before filing the application, please make sure you read the "Application Guidelines for FY 2020 Leading Initiatives for Excellent Young Researchers." If major errors, omissions and the like will be identified after the application is filed, the determination as an Excellent Young Researcher Candidate or as an Excellent Young Researcher may be revoked. Please confirm and agree to the conditions before you finish the application.

21 ☐ 「令和2年度卓越研究員事業 公募要領」の「V. 個人情報の取扱い」を確認してください。
I read the "Application Guidelines for FY 2020 Leading Initiatives for Excellent Young Researchers" and understood the contents.
※Regarding the handling of personal information, please refer to the Application Guidelines "V. Points to Note (16) Handling of Personal Information".

☐ 上記及び別添の申請内容について、誤りが無いことを確認した。
I confirmed that there are no errors in the application above and the attachments.

18) There is no need to check this box.

Regardless whether the checkbox was checked or unchecked, the application information of the applicant who applies for his/her candidate eligibility is provided to the research institution.

19) There is no need to check this box.

Regardless whether the checkbox was checked or unchecked, the application information of the applicant who applies for his/her candidate eligibility is provided to the agencies supporting negotiation among the parties.

20) Please check this box.

The application information of the applicant who applies for his/her candidate eligibility is provided to the agencies supporting negotiation among the parties.

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②1 The application cannot be completed without checking the boxes.

Please be sure to read the application guidelines, confirm the application contents and check the box of each item.

Click [NEXT] at the bottom of the screen. If there is no error, “Check Application Form” screen will be displayed. Confirm the registered contents and click [NEXT].

卓越研究員申請者向けメニュー(Menu for Excellent Young Researcher Applicant) > 申請書情報入力確認(Check Application Form)

申請書情報入力確認
Check Application Form

以下の内容で登録します。
よろしければ、[次へ進む]ボタンをクリックしてください。
The information on the application form will be registered as follows.
Click the “Next” button if the information is correct.

2022年度 卓越研究員事業 申請書
Application of Leading Initiative for Excellent Young Researchers in FY 2022

分野 Field	小区分コード Basic Section Code	80030
	研究内容(小区分) Basic Section	ジェンダー関連 Gender studies-related
	研究内容(中区分) Medium-sized Section	22 政治学およびその関連分野 Political science and related fields
	研究分野 Research field	社会科学 Social sciences

[[同意、確認事項]
Agreement, Confirmation
1) 申請書が受理された時点での研究機関への申請書情報の提供に同意する。
I agree to provide my information to the institutions at the time my application has been accepted.
2) 申請書が受理された後、当事者間交渉支援機関が決定した時点での当該機関への申請書情報の提供に同意する。
卓越研究員候補者となった場合に、当事者間交渉支援機関へ申請書情報を提供することを了解した。
I agree to provide my information to the support agencies at the time the agencies will be decided, after my application has been accepted.
I agree to provide my information to the support agencies if I am selected as an Excellent Young Researcher Candidates.
3) 「令和6年度卓越研究員事業 公募要領」を確認し、記載内容を了解した。
「令和6年度卓越研究員事業 公募要領」を確認し、記載内容を了解した。
I have confirmed the “FY 2026 Leading Initiatives for Excellent Young Researchers” and understood the contents in the application above and the attachments.

Confirm the registered contents and click [NEXT]

※ 申請書は1人につき1件までです。複数申請した場合は、全ての申請書を無効とします。
An applicant may file just one application. If two or more applications are filed, all of them will be invalid.

➡ 次へ進む NEXT 入力画面に戻る Return to comment screen

The application form is converted into a PDF file. The following screen is displayed.

① Click [Check application form] button and check PDF file (Form1).

【(Sample) PDF file(Form1)】

* You cannot register Form1 Attachment and Form2 without clicking on [Complete] button.

After clicking on [Complete] button, a confirmation e-mail will be sent automatically to the e-mail address entered in your contact information. Confirm reception of confirmation e-mail and click [Receipt of message confirmed] on “Confirm Desired Contact Information” page.

*** It may take some time before the e-mail message is received.**

* If you will not receive e-mail, go back to the menu page from [Return to Menu], correct your e-mail address. JSPS is not responsible for the disadvantage from not receiving the notices from JSPS after submitting the application form.

After clicking [Receipt of message confirmed], the screen returns to [Application Management] screen. If application status is “contact Information Confirmed”, the Preparation of Form 1 is completed.

Meaning of Application status :

[DOWNLOAD] : Download form 1 you prepared.

[Confirm] : Go to “Check application form” page.

[Make correction] : Go to “Enter information on application form” page.

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Please check again if the status is “Contact Information Confirmed” after
making correction.

3.4.2 Preparation of Form1 Attachment and Form 2

Download the prescribed format and fill up Form1 Attachment and Form 2. Register Form in Word or PDF format on the system. Even when you modify registered form, please register the modified file in the same procedure. Also, you can register from either.

Click [Register Form 1 Attachment file] or [Register Form 2 file] button at the bottom of “Application Management” page.

申請書管理
Application Management

卓越研究員の申請書は以下の手順で作成します。
To prepare for the application form in English, please check English manual on JSPS HP.

申請書(手順1~2)が終了後、「確認完了・提出」ボタンをクリックして申請書を日本学術振興会へ提出してください。
When the application is completed (steps 1 to 2), click the “Confirmation completed/submit” button to submit the application form to JSPS.

提出期限間際システム負荷が大きくなり、申請に時間がかかる、完了できない等のトラブルが発生する場合がありますので、十分に時間的余裕を持って、申請を完了してください。
The load on the application system is large just before the deadline, and problems may occur, for example, it takes time to send an application, or the application cannot be completed. So, please complete the application well in advance to avoid any problems.

Complete the submission of the application form by 5:00 PM(JST) of the application deadline, and confirm that the application status is

確認完了・提出
Confirmation completed/submit

メニューに戻る
Return to Menu

Application status has to be “Contact Information Confirmed”.

(1) 申請書情報を入力する

- 申請書情報を入力します。
- PDFファイルに交換された申請書情報を確認し、希望の連絡先のEmail宛メールの受信を確認してください。
- 申請書情報が入力完了すると申請状況に「連絡先確認済み」と表示されます。「連絡先確認済み」と表示されていることを確認し、様式1別紙・様式2の登録を行ってください。
- 申請書を提出する前であれば、様式1別紙・様式2の登録後であっても、申請書情報を修正することができます。

事業名 Program type	学振受付期限 Application deadline	作成日 Created date	学振受理日 Accepted date of JSPS	登録内容確認 Registration contents check	申請状況 Application status
2022年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	202x年x月x日 17時00分 XX/X/202x 17:00	XXXX年XX月XX日 DD/MM/YY		ダウンロード DOWNLOAD	連絡先確認済み Contact Information Confirmed 修正 Make correction

(2) 研究者 様式1別紙、研究者 様式2を登録する

- 別紙作成した様式1別紙・様式2(Word又はPDF)を登録します。
- 申請書情報が入力完了すると申請状況に「連絡先確認済み」と表示されます。「連絡先確認済み」と表示されていることを確認し、様式1別紙・様式2の登録を行ってください。
- 登録した様式1別紙・様式2を修正する場合は、(様式1別紙登録)又は(様式2登録)をクリックし、修正した様式1別紙・様式2(Word又はPDF)を再登録してください。

ファイル種別 File type	作成日 Created date	登録内容確認 Registration contents check	登録状況 Registration status
研究者 様式1別紙 Form1 Attachment			未登録 Not Yet Registered ★ 様式1別紙登録 ★ Register Form 1 Attachment file
研究者 様式2 Form2			未登録 Not Yet Registered ★ 様式2登録 ★ Register Form 2 file

Click [Register Form 1 Attachment file] or [Register Form 2 file] button.

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Click [参照] button on page, register the file of Form 1 Attachment or Form 2 and click [OK].

卓越研究員申請者向けメニュー(Menu for Excellent Young Researcher Applicant) > 研究者 様式1別紙登録(Register Form 1 file)

研究者 様式1別紙登録
Register Form 1 Attachment file

卓越研究員

指定されたフォーマットで作成した様式1別紙(Word又はPDF)を選択し、[OK]ボタンをクリックしてください。
Select the Form 1 Attachment file prepared in a specified format (Word file or PDF) and click the "OK" button.

<注意事項>

- 申請内容を修正する場合は、修正済みの様式1別紙を選択しなおすと、前のファイルが削除されて上書きされます。
- 様式1別紙については Wordファイルの代わりにPDFファイルを選択することも可能です。(PDFファイルは様式1別紙(Word又は本会が提供する様式)を基に作成したものに限りです。)
- 様式1別紙のファイル様式の余白設定を変更すると、エラーとなる場合がありますので、余白設定は変更しないでください。
- 様式1別紙のフォーマットは、[こちら](#)からダウンロードしてください。
- *のついた項目は必須項目です。

Notes

- If you amend the Form 1 Attachment, re-select the amended Form 1 Attachment file. The original file will be de-registered and replaced.
- You may select a PDF file in place of a Word file as Form 1 Attachment file. (The PDF file must be prepared based on the Form 1 Attachment file format in the Word format or in the format provided by JSPS.)
- Please do not change the margin setting of the Form 1 Attachment file format as this may cause an error.
- Click [here](#) to download the Form 1 Attachment file format.
- Items marked with an asterisk(*) must be filled in.

研究者 様式1別紙
Form 1 Attachment

参照

OK 戻る Back to menu

NOTE

- * Form 1 Attachment and Form 2 must be created in Word or PDF format in advance.
- * Please do not modify the format of Form 1 Attachment and Form 2, such as addition, abbreviation, deletion, etc.
- * Form 1 Attachment and Form 2 will be converted to a PDF file in the system and it will be used for review etc. (printing in black and white). If there are characters / symbols etc. which are not displayed properly in the converted PDF file, please paste them as images etc. and create again.
- * Form 1 Attachment must be 1 page total and less than 1 MB.
- * Form 2 cannot register files other than 10 page total, and cannot be registered if it is 3 MB or more.

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Form 1 Attachment or Form 2 file will be converted into a PDF file.

Click [Check Form 1 Attachment (or Form 2)] button on the following screen and check the contents.

研究者_様式1別紙確認
Check Form 1 Attachment

卓越研究員

送信した様式1別紙はPDFファイルに変換されました。
あなたの様式1別紙は今後このPDFファイルで処理されます。
[研究者_様式1別紙の確認]ボタンをクリックしてPDFファイルをダウンロードし、内容を確認してください。

The file you submitted was converted to a PDF file.
Your Form 1 Attachment file will be processed in the PDF format hereafter.
Please click the "Check Form 1 Attachment" button to download the PDF file for review.

様式1別紙を修正する場合は、[申請書管理に戻る]ボタンをクリックし、様式1別紙を登録しなおしてください。

Attachment file, please click the "Back to application form management page" button attachment file.

After checking the contents, click here.

If process status is "Registered" on [Application Management] page, the preparation of Form 1 Attachment and Form 2 is completed.

(2) 研究者_様式1別紙、研究者_様式2を登録する

- ・別途作成した様式1別紙・様式2(Word又はPDF)を登録します。
- ・申請書情報の入力が完了するまで様式1別紙・様式2を登録することはできません。
- ・登録した様式1別紙・様式2を修正する場合は、[様式1別紙登録]又は[様式2登録]をクリックし、修正した様式1別紙・様式2(Word又はPDF)を再登録してください。

処理状況 Process status	処理状況 Process status
登録済み Registered	登録済み Registered
様式1別紙登録 Register Form 1 Attachment file	様式2登録 Register Form 2 file

3.5 Check and submit Application

Please confirm the statuses of Form 1, Form 1 Attachment and Form 2 are all completed, each status is as follows.

■Application Information (Form 1) “Contact Information Confirmed”

学振受理日 Accepted date of JSPS	登録内容確認 Registration contents check	申請状況 Application status
		連絡先確認済み Contact Information Confirmed  

■Form 1 Attachment and Form 2 “Registered”

処理状況 Process status	
登録済み Registered	
登録済み Registered	

Confirm the statuses are as above and click [Confirmation completed/ submit] button.

卓越研究員申請者向けメニュー (Menu for Excellent Young Researcher Applicant) > 申請書管理 (Application Management)

卓越研究員の申請書は以下の手順で作成します。
To prepare for the application form in English, please check English manual on JSPS HP.

申請書(手順1~2)が終了後、[確認完了・提出]ボタンをクリックして申請書を日本学術振興会へ提出してください。
When the application is completed (steps 1 to 2), click the "Confirmation completed/submit" button to submit the application form to JSPS.

提出期限間際システム負荷が大きく、申請に時間がかかる、完了できない等のトラブルが発生する場合がありますので、十分に時間的余裕を持って、申請を完了してください。
予振交付期限の17:00(日本時間)まで、申請書の提出を完了し、申請状況が「予振交付中」になっていることを確認してください。
The load on the application system is large just before the deadline, and problems may occur; for example, it takes time to send an application, or the application cannot be completed. So, please complete the application well in advance to avoid any problems.
Complete the submission of the application form by 5:00 PM(JST) of the application deadline, and confirm that the application status is "Application being processed by JSPS".

確認完了・提出
Confirmation completed/submit

Click [Confirmation completed/ submit] button.

事業名 Program type	学振受付期限 Application deadline	作成日 Created date	学振受理日 Accepted date of JSPS	登録内容確認 Registration contents check	申請状況 Application status
2022 年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	202x 年 x 月 x 日 17 時 00 分 XX/X/202x 17:00	XXXX年XX月XX日 DD/MMM/YYYY			連絡先確認済み Contact Information Confirmed  

(2) 研究者 様式1別紙、研究者 様式2を登録する

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

“Confirm Submission of Application” screen will be displayed.

When clicking [Check application], the PDF files of application (Form 1, Form 1 Attachment and Form 2) will be created. Please download the PDF, check the contents and click [OK].



申請書提出確認
Confirm Submission of Application

[申請書の確認]ボタンをクリックしてPDFファイルをダウンロードし、内容を確認してください。
申請書を確認すると[OK]ボタンをクリックできるようになります。

Click [Check application] button to download the PDF file for thorough review.
When you check the application, the [OK] button will be enabled.

申請書を確認
Check application

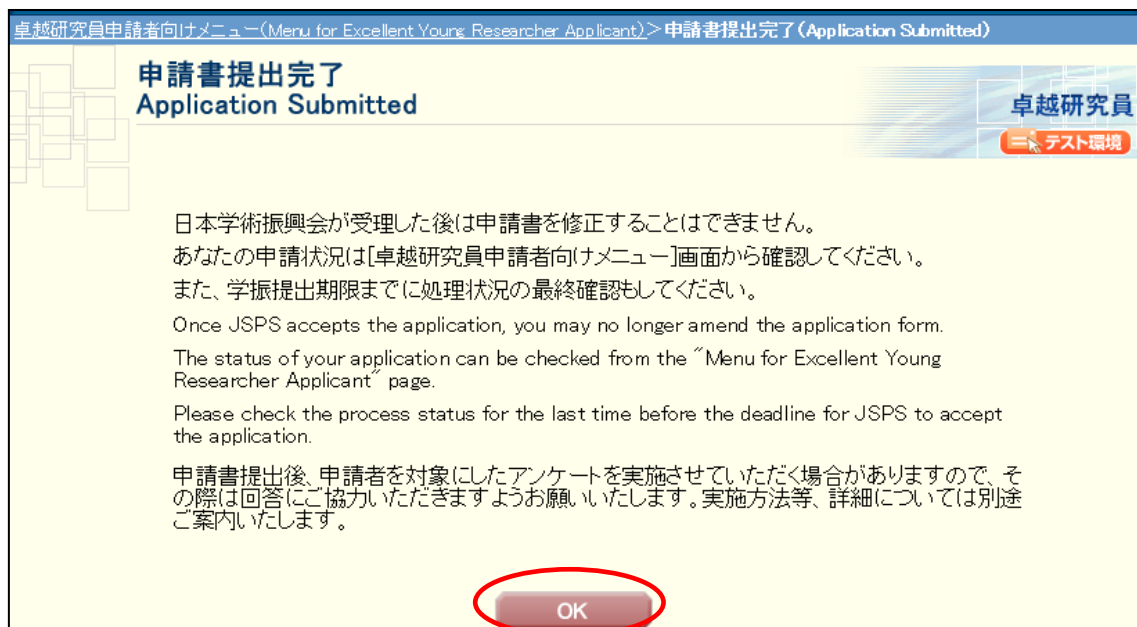
申請書を提出すると申請書の修正・削除ができなくなります。
よろしければ、[OK]ボタンをクリックしてください。

Once you submit the application, you can no longer amend or delete the form.
If okay, please click the [OK] button.

OK キャンセル Cancel

* When you click [OK], the application form is submitted to JSPS. After that, you cannot modify the application.

“Application Submitted” screen will be displayed and the submission work is completed.



申請書提出完了
Application Submitted

日本学術振興会が受理した後は申請書を修正することはできません。
あなたの申請状況は[卓越研究員申請者向けメニュー]画面から確認してください。
また、学振提出期限までに処理状況の最終確認もしてください。

Once JSPS accepts the application, you may no longer amend the application form.
The status of your application can be checked from the “Menu for Excellent Young Researcher Applicant” page.
Please check the process status for the last time before the deadline for JSPS to accept the application.

申請書提出後、申請者を対象にしたアンケートを実施させていただく場合がありますので、その際は回答にご協力いただきますようお願いいたします。実施方法等、詳細については別途ご案内いたします。

OK

The electronic application system for LEADER (for researchers)
 Applying for the continuation of EYR candidate eligibility and Additional application for updating all the application

If the application has been successfully submitted, your application status will be displayed on “Menu for Excellent Young Researcher Applicant” page as “Application being processed by JSPS”.

卓越研究員申請者向けメニュー (Menu for Excellent Young Researcher Applicant)

卓越研究員申請者向けメニュー Menu for Excellent Young Researcher Applicant

▶ 申請書作成 (Prepare application)

<重要> ※申請書を作成する前に必ずお読みください。
 <Important> To prepare for the application form in English, please check English manual on JSPS HP.

- 卓越研究員の申請資格については、学位・年齢・研究経験・国籍について要件がありますので、作成する前に必ず公募要領を確認してください。
- 申請書は以下の3つから構成されます。
 - 申請書情報 (研究者_様式1) : 申請書情報入力画面から入力する
 - 研究者_様式1 (別紙) : 所定の様式をダウンロードして記入する
 - 研究者_様式2 : 所定の様式をダウンロードして記入する

事業名 (申請資格) Program type	学振受付期限 Application deadline	様式のダウンロード Download file	URL	申請状況 Application status
2022年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	202x 年 x 月 x 日 17 時 00 分 XX/X/202x 17:00	こちらから取得してください Click here to download.	卓越研究員事業トップページ (LEADER top page)	学振受付中 Application being processed by JSPS Check application

<注意事項>

- 申請書の提出が完了すると申請状況に「学振受付中」と表示されます。学振受付期限までに「学振受付中」となっていることを確認してください。
- 申請状況の意味は[こちら](#)を参照してください。

Notes

- When the application has been successfully submitted, your application status will be displayed as "Application being processed by JSPS."
- Click [here](#) to see the description of the application statuses.

The application status must be “Application being processed by JSPS”.

[Notice]

Please note that any changes will not be reflected after the application form was converted into a PDF format and submitted.

- ① Select "Change E-mail address." on the "Menu for Excellent Young Researcher Applicant" screen.

卓越研究員申請者向けメニュー (Menu for Excellent Young Researcher Applicant)

卓越研究員申請者向けメニュー
Menu for Excellent Young Researcher Applicant

▶ 申請書作成 (Prepare application)

<重要> ※申請書を作成する前に必ずお読みください。
 <Important> To prepare for the application form in English, please check English manual on JSPS HP.

- 卓越研究員の申請資格については、学位・年齢・研究経験・国籍について要件がありますので、作成する前に必ず公要要項を確認してください。
- 申請書は以下の3つから構成されます。
 - 申請書作成(研究員 様式) : 申請書情報入力画面から入力する
 - 研究員 様式 (英語) : 所定の様式をダウンロードして記入する
 - 研究員 様式 : 所定の様式をダウンロードして記入する

事業名(申請資格) Program type	学振受付期限 Application deadline	様式のダウンロード Download file	URL	申請状況 Application status
2022年度 卓越研究員 FY2022 Leading Initiative for Excellent Young Researchers	2022 年 x 月 x 日 17 時 00 分 XX/XX/2022 17:00	こちらからダウンロードしてください。 Click here to download.	卓越研究員募集トップページ(LEADER 100 page)	学振受付中 Application being processed by JSPS 申請書確認 Check application

<注意事項>

- 申請書の提出が完了すると申請状況が「学振受付中」と表示されます。学振受付期限までに「学振受付中」となっていることを確認してください。
- 申請状況の意味は [こちら](#) を参照してください。

Notes

- When the application has been successfully submitted, your application status will be displayed as "Application being processed by JSPS."
- Click [here](#) to see the description of the application statuses.

▶ 審査結果確認 (Review results)

※審査結果は公開されません。
 * The review results are not published.

その他の手続 (Other procedures)

- [パスワード変更はこちら\(Change Password\)](#)
- [メールアドレス変更はこちら\(Change E-mail address\)](#)
- [連絡先変更はこちら\(Change contact information\)](#)

- ② The “Change E-mail Address” screen will be displayed.
Enter the new email address in “Enter again for check” column to confirm
and click the “OK” button.

JSPS 独立行政法人日本学術振興会
電子申請システム

ヘルプ Help ログアウト Log out

卓越研究員申請者向けメニュー(Menu for Excellent Young Researcher Applicant) > メールアドレス変更 (Change E-mail Address)

メールアドレス変更
Change E-mail Address

卓越研究員

登録されたメールアドレスは、パスワードを忘れた場合の確認時にも利用します。

変更する場合は以下を入力して[OK]ボタンをクリックしてください。
変更前、変更後の両方のメールアドレス宛に変更確認メールが送信されます。

The registered e-mail address will also be used for confirming your identity when you forget the password.

To change the e-mail address, enter the following information and click the “OK” button.
An e-mail message to confirm your request for the change will be sent to both your former and new e-mail addresses.

<注意事項>

- 迷惑メール設定等を行っている場合、メールが届かない場合がありますので、「jps.go.jp」からのメールを受信できるように設定してください。
- 申請書提出時に作成されるPDFファイルへは変更が反映されません。
- *のついた項目は必須項目です。

Notes

- If you have enabled a filter, etc., to block junk mails, the confirmation message may not arrive. Make sure that your mail software accepts mail messages from “jps.go.jp”.
- Changing mail address after submitting the application is not reflected in the submitted application file (converted PDF file).
- Items marked with an asterisk (*) must be filled in.

メールアドレス
E-mail Address

*XXXXXXXXXX@XXXX.ac.jp
(確認のため、再入力)
(Enter again for check.)

*
OK キャンセル Cancel

ログアウト Log out

- ③ The e-mail address is changed and the “E-mail Address Changed” screen will be displayed. Click [OK] to return to the “Menu for Excellent Young Researcher Applicant”.

JSPS 独立行政法人日本学術振興会
電子申請システム

ヘルプ Help ログアウト Log out

卓越研究員申請者向けメニュー(Menu for Excellent Young Researcher Applicant) > メールアドレス変更完了 (E-mail Address Changed)

メールアドレス変更完了
E-mail Address Changed

卓越研究員

以下のメールアドレスを登録しました。
AXXXXX-XXXX@xxxxx.ne.jp
変更前、変更後の両方のメールアドレスに変更確認のためのメールを送信しました。

The following e-mail address is registered.
AXXXXX-XXXX@xxxxx.ne.jp
An e-mail message was sent to both the former and new e-mail addresses for confirmation.

OK

You will get error message displayed, if you make a mistake. Enter the address correctly and click OK. A confirmation email will be sent to both old and new email accounts in order to confirm the change. Please check your inbox to confirm.

The electronic application system for LEADER (for researchers)
Applying for the continuation of EYR candidate eligibility and Additional application for
updating all the application

5. Contact information

Human Resource Development Program Division,
Japan Society for the Promotion of Science
Phone: 03-3263-3769
E-mail: takuken@jsps.go.jp