FY 2026 Bilateral Joint Research Projects/Seminars

Notes for Writing the Application

■ There are two components of application: "1. Inputting application information on JSPS's Online Application System" and "2. Entering the information in the application form (application contents file)." **Please read carefully the application guidelines and the notes on the application form before filling out your application and applying for the program.**

■ JSPS receives applications via its online application system. For details, please refer to https://www-shinsei.jsps.go.jp/topkokusai/top_kokusai.html (In Japanese)

■ **On the 受付中公募一覧 (List of Open Calls) screen of the electronic application system, please correctly select the project title for which you wish to apply (joint research or seminar, country name, and counterpart institution name), then proceed to the申請書情報入力 (application information entry) screen. Every year, there are several cases where the entered application information does not match that received by JSPS from a counterpart institution in a partner country.**

  Example 1: With projects involving countries having multiple counterpart institutions (such as China, India, Belgium, France, Germany), applications were submitted to different counterpart institutions in the partner country than the institutions intended by the researcher.

  Example 2: Applications sent to wrong counterpart institutions due to confusion caused by duplicate abbreviations of institution names in various countries (cases in point: CAS in China vs. CAS in the Czech Republic; NRF in South Africa vs. NRF in South Korea).

If the entered application information does not match on the applications submitted from counterpart country side, the application will be excluded from screening.
If you intended to apply for type (A) but applied for type (B), it will be reviewed on the Japanese side but not on the counterpart country side.

■ JSPS does not allow an application to be changed after the deadline for submission.

■ [Only for type (A)] Please note that the application forms and application contents submitted by counterpart researchers to their counterpart agencies are different from those of researchers in Japan. Japanese researchers are to follow the procedures set by JSPS.

1. The online application system

① Applications are prepared by directly entering the information into the electronic application system.

② JSPS's online application system will be available for inputting and submitting applications from mid-June.

③ [Only for type (A)] If the names of the project/seminar PIs do not match on the applications submitted from both sides, the application will be excluded from screening. In addition, if the titles of the research project/seminar (English) do not match, the application may also be omitted from screening. Therefore, please be sure to verify the content of your counterpart's application.

④ Regarding the basic category sections, please select the one included in the document review section that you want your application to be screened. If you select a basic category section that appears in multiple document review sections, please select the document review section and panel review section that you want your application to be screened.
Actual document reviews are not carried out based on the document review sections in the online application system, but on each "Document Review Set." As the Document Review Set depends on programs, please use the Document Review Set for the Bilateral Program's Joint Research Projects/Seminars.
https://www.jsps.go.jp/english/e-bilat/call.html

⑤ Please be sure to follow the instructions regarding typing in Japanese and/or English. Character codes and special fonts other than JIS Level 1 and Level 2 cannot be used.

⑥ Participants need to meet the requirements described in "4. Other requirements" in the Application Guidelines. However, undergraduate students who will be enrolled in a master's program or higher at the time the project starts can be registered. In this case, please fill in their position as graduate student and their education background as undergraduate degree. Then, select 取得見込 (expected) from the pull-down menu.

⑦ [Only for Joint Research Projects] Please set the end date of your research at the last day of the month, unless there is a clear reason not to do so based on the research's implementation.

⑧ [Only for Joint Research Projects] When entering implementation plan in the application form (application contents file) and 申請経費 (Requested funding) on the application information entry screen, be sure that there is no discrepancy between the research period and the fiscal years. (Ex. In the case of a two-year implementation period from July, three fiscal years should be entered. The first fiscal year is from July

to March of the following year, the second from April to March, and the third from April to June.)

⑨ For detailed information on filling out the online application system, please see the PDF file of the entry screen of the online application system on the following website.
https://www.jsps.go.jp/j-bilat/semina/shinsei_bosyu.html (*only in Japanese)

2. Application form (application contents file)

① Please make sure that the application form on the bilateral program website should be downloaded.
https://www.jsps.go.jp/english/e-bilat/call.html
Different application forms are used for Joint Research Projects and Joint Seminars. Therefore, please be sure to use the form which you wish to apply.

② The application must be written in either Japanese or English.

③ After filling out each section, please delete the explanatory text shown in italics in the page. However, **do not delete any other instructional text within the form, or add any items not specified. Do not delete any unfilled sections, or otherwise modify or alter the form.** You may include charts and diagrams (etc.) as appropriate.

④ You may not exceed the page limits specified for each section, nor may you add additional sheets beyond the prescribed format. As you follow the instructions in each section, a page may be left blank. This is okay but do not delete blank pages. The number of pages in each type of application form is shown in the table below.

		max. page #
Joint Research Project	1. Research objectives and methods	2
	2. Preparation status and implementation plan for joint research	2
	3. Main research achievements of the Japanese PI and participants	2
	4. Background and main research achievements of the PI of the counterpart country	1
Joint Seminar	1. Overall objectives and methodologies of the research	1
	2. The seminar's unique characteristics and preparation status	1
	3. The seminar's schedule/discussion topics	1
	4. Main research achievements of the Japanese PI and participants	2
	5. Background and main research achievements of the PI of the counterpart country	1

⑤ When pasting images, note that you cannot send files larger than 3 MB.

⑥ It is possible to write URLs; however, the contents of web pages will not be subject to review.

⑦ Please upload your application content file as a PDF with embedded fonts. Although it is possible to upload documents in Word format, it is recommended to use PDF with embedded fonts due to potential issues with the incorrect conversion of the JIS character set and special fonts. For guidance on how to create a PDF file with embedded fonts, refer to page 12 of the 申請者向け操作手引（詳細版）(*only in Japanese).

⑧ [Only for type (A)] Please note that the application forms and application contents submitted by counterpart researchers to their counterpart agencies are different from those of researchers in Japan.

⑨ Using generative AI when preparing your application risks an unintentional infringement of copyrights and leakage of personal or confidential information. It is the applicant's responsibility to consider this risk when deciding whether to use generative AI.