FY2021 Procedures for Preparing and Entering a Research Proposal Document (items to be entered in the Website) (Grant-in-Aid for Scientific Research (S))

The confirmation of the content of the application and the preparation of the review material is based on the "Research Proposal Document", which constitutes one part of the application documents. Consequently, it is possible that the information entered in the website will have an influence on the results of the review, or it is possible that the research project will not be accepted for review, because of the content entered. Therefore, the applicant should prepare the Research Proposal Document with care.

Also, a part of content entered (title of Proposed Research Project, information of project member, effort, etc.) will be provided to the e-Rad.

Please select "application information input" of Scientific Research (S) from the "List of Research Categories. **The "Management of Research Proposal Document" screen will be displayed.** Next, please select "application information input" in the entered application information ("Research Project Information", "Main Existing Equipment", "Details of Research Expenditure and Their Necessity", "The Status of Application and Acquisition of Research Grants"). The respective input screen will be displayed. On the screen of each input, if the "Japanese ▶ English" button at the upper left of the screen is clicked, then the explanations are translated into English.

"Research Project Information" input screen

1. New proposal or continued

The applicant should select the appropriate item from among "New Proposal".

If he/she selects "continued", this is limited to research projects that fall under the category "research projects in which significant changes are made". Applicant should consult in advance with the Research Aid Division I of the Research Program Department, in order to know whether the change the applicant wants to make falls under this category.

2. Research proposal submission in the fiscal year previous to the final fiscal year of the research period of an on-going research project

The applicant should select the appropriate item from among "Not Making Application" and "Making Application".

Moreover, if the applicant selects "Making Application", it is limited to research projects that fall under "Research proposal submission in the fiscal year previous to the final fiscal year of the research period of an on-going research project" (Refer to the Application Procedures for Grants-in-Aid for Scientific Research). If he/she makes an application under the category "Research proposal submission in the fiscal year previous to the final fiscal year of the research period of an on-going research project", he/she should enter the project number of the Grant-in-Aid (continued) of which FY2021 is the final fiscal year. Moreover, he/she should be sure to fill in the necessary information in the column "items to be filled in when making research proposal submission in the fiscal year previous to the final fiscal year of the research period of an on-going research project" of the Research Proposal Document (forms to be uploaded) he/she is preparing.

3. Section Desired the Review

In "Grants-in-Aid for Scientific Research-KAKENHI-, Review Section Table" (hereinafter referred to as "Review Section Table"), please select a Broad Section (A-K) which you wish to be reviewed.

4. Firstly related to Medium-sized Section/Firstly related to Basic Section/Secondly related to Basic Section (This content is not converted to the PDF file.)

Please select one Medium-sized Section (01-64, 90) firstly related to the research project from the Review Section Table.

Next, please select one Basic Section (01010-90150) firstly related to the research project from the Review Section Table. Also, for Basic Section, it is possible to select optionally one more section as secondly related to Basic Section.

5. Name of the Principal Investigator

The information on Principal Investigator which has been registered in e-Rad will be automatically displayed. Principal Investigator in question should verify whether his/her name has been displayed correctly. If there is an error, please temporarily save the input data, then contact the secretariat of your research institution and follow the instructions.

6. Research Institution, Academic Unit (School, Faculty, etc.) and Position of the Principal Investigator

The information on Principal Investigator which has been registered in e-Rad will be automatically displayed. Principal Investigator should verify whether the information on his/her professional affiliation has been displayed correctly at the time he/she is preparing the Research Proposal Document. If there is an error, please temporarily save the input data, then contact the secretariat of your research institution and follow the instructions.

7. Title of the Research Project

In the column "Title of Proposed Research Project", the applicant should enter a title for the proposed research project in a manner that the title specifically expresses the content of the research until the time of the completion of the research period. (The applicant should avoid general or abstract expressions.)

If there are only double-byte characters or double-byte and single-byte characters, you can enter up to 40 letters, and if there are only one-byte characters, up to 200 letters can be entered.

The applicant should keep in mind that voiced sound symbols (*dakuten*) and semivoiced sound symbols (*handakuten*) are not counted independently as one character, but that letters of the alphabet, numbers, symbols, etc. are all counted as one character and displayed as such. The applicant should avoid the use of chemical formulas and mathematical formulas as much as possible. (Display example $Ca^{2+} \rightarrow$ input as Ｃａ２＋ (counts as 4 characters))

As a general rule, changes in the title of the research project will not be accepted.

8. **Research Abstract**

The applicant should enter the purpose of the research project, and the methods and other matters to achieve the purpose of the research in a clear manner. It is possible to enter these in Japanese or in English.

Furthermore, it is noted that the review is to be conducted from diverse viewpoints by a review committee consisting of reviewers with different backgrounds.

It is possible to enter up to 1000 bytes. (Double-byte characters are counted as 2 bytes and single-byte characters are counted as 1 byte).

9. **Researchers whom the applicant wishes to avoid as persons in charge of the writing of the review comments (This content is not converted to the PDF file.)**

If there are researchers whom the applicant judges that they are not appropriate persons in charge of the writing of the review comments, because they are in a competitive or antagonistic position, or because of other reasons, the applicant should enter about it in the section of the "Researchers whom the applicant wishes to avoid as persons in charge of the writing of the review comments" (optional and up to three persons for each section).

10. **Request for disclosure**

The applicant should select the appropriate item from among "I request to be informed of comments from the reviewers: Yes" or "I request to be informed of comments from the reviewers: No", for the results ("approximate ranking per the Broad Section" and "opinions expressed in the review results") of the review, in case his/her proposed project is not selected.

* "Disclosure" of the review results will be made only to the applicant through the electronic application system (Except for the applicant, the results cannot be viewed by anyone including the person(s) belong to the research institution.).

11. **Contact Information of the Principal Investigator (This content is not converted to the PDF file.)**

In the "Contact Information of the Principal Investigator" column, please enter information of in case that direct contact of the Principal Investigator is required (for example, the work address is not the location of the head office but the campus where the Principal Investigator (PI) actually works.).

12. **Project Members List**

Concerning the planned research of "Scientific Research (S)" as the occasion demands, it is possible to involve the "Co-Investigator", and the "Research Collaborator" in the research. For the definitions of "Principal Investigator", "Co-Investigator", "Research Collaborator", please refer to the Application Procedures for Grants-in-Aid for Scientific Research.

In addition, the applicant should fill in the column "Project Members List" while keeping in mind the following points.

(1) Project Members Input (Principal Investigator)

・**In the column "Distinction"**, it will be automatically displayed as "Principal Investigator".

・**In the column "Researcher Number", "Name (Pronunciation in katakana ; Kanji etc)", "Age (as of April 1, 2021)", and "Research Institution, Academic Unit (School, Faculty, etc.), Position"** of the

Principal Investigator, the information on the Principal Investigator which has been registered in e-Rad will be automatically displayed. Principal Investigator should verify whether the information has been displayed correctly.

・**In the column "Academic Degree"**, Principal Investigator should fill in his/her academic degree.

・**In the column "Role in This Project"**, the Principal Investigator should fill in, how the Principal Investigator and the Co-Investigator(s) will cooperate to carry out the research, in a way that clarifies the respective connections between the researchers, and highlighting the allotment of research tasks in the research implementation plan FY2021. Principal Investigator should also enter those information of Co-Investigator.

・**In the column "Research Expenditure for FY2021"**, the share of the grant to the Principal Investigator and the Co-Investigator(s) should be entered in units of thousand yen, based on the research plan. Principal Investigator should also enter those information of Co-Investigator.

The total amount of all the shares of the grant to each researcher should correspond to "Research Expenditure for FY2021 (Thousand Yen)" displayed in the screen. If it does not correspond, "error" is displayed on the confirmation screen after entering.

・**In the column "Effort"**, the Principal Investigator should enter the time allocation rate (an integral number between 1 and 100), assuming that the research project for which the current application is being made would be adopted.

When determining the time allocation rate, the Principal Investigator should determine it keeping in mind the definition of "effort" by the Council for Science and Technology Policy. This definition is "the percentage of time allocation (%) necessary for the implementation of the research in question, if the entire yearly working time of the researcher is set at 100%". Moreover, the "entire working time" does not mean time spent only on research activities, but entire actual working time, including time spent on educational activities and other activities.

Moreover, when the research project for which the current application is being made is adopted, the Principal Investigator will be requested to confirm the effort anew at that time and to perform the procedure of formal application for grant delivery. If the effort is changed at that time, it is necessary to correct the effort in e-Rad before formal application for grant delivery.

(2) Project Members Input (Co-Investigator)

・**Concerning the entry column for the Project Members List (Co-Investigator)**, when pressing the button "Add" on the left side of the entry screen one time for every member of the project, the edit box in which the data need to be entered is displayed.

The Principal Investigator should delete edit boxes for data entry that are not being used (when he/she entered data but finally does not use them, or when he/she did not enter data at all), by pressing the button "Delete" on the left side.

The column "Number of Project Members", displayed on the lowermost part of the screen is displayed automatically, according to the number of edit boxes for data entry.

If the number in the column "Number of Project Members" and the total number of persons for whom data have actually been entered do not correspond, "error" is displayed on the confirmation screen, the data have

been entered. Therefore, the applicant should always delete edit boxes for data in which no data has been entered.

・ **In the column "Distinction"**, it will be automatically displayed as "Co-I(s)".

・ **In the column "Researcher Number", "Name (Pronunciation in katakana; Kanji, etc)", "Age (as of April 1, 2021)", and "Research Institution, Academic Unit (School, Faculty, etc.), Position"** of the Co-Investigator, enter the researcher number of the Co-Investigator and click on the [Search] button, his/her information will be displayed, and click [OK] button.

Since the Co-Investigator may belong to more than one research institution, please ask the Co-Investigator at first to confirm which affiliation he/she wishes to list for the application.

・ **In the columns "Academic Degree" and "Effort"**, the contents which the Co-Investigator entered in the consent process of Co-Investigator will be displayed.

・ **In the columns "Role in This Project" and "Research Expenditure for FY2021"**, the Principal Investigator should enter the contents. (Please refer to the column "(1) Project Members Input (Principal Investigator)" for the entry method).

[About the Consent Process of Co-Investigator]

・ The consent both from Co-Investigator him/herself and his/her research institution should be given on the electronic application system to list him/her on the project members as a Co-Investigator.

・ To make a request for Co-Investigators, check the checkbox at "Request" in the "Status of Consent" row and save it temporarily. The researcher registered in the field is provisionally requested to participate in the research project as a Co-Investigator. Check the checkbox again to confirm that you want to request him/her to participate in the research project.

(In addition, please contact him/her that you had made the Co-Investigator request on the system.)

・ When the consent both from Co-Investigator him/herself and his/her research institution have been given, the "Status of Consent" will be changed to "Obtained the consent from the Co-Investigator" and "Obtained the consent from the institution".

・ You cannot request the researcher to become a Co-Investigator whose status of consent is "Dissented by the Co-Investigator" or "Dissented by the Institution". Press [Delete] button on the left hand side of that column and delete the frame into which the data is being entered.

・ When you request the researchers to become a Co-Investigator, **your official request should be made based on the high probability in obtaining the consent from the Co-Investigator-to-be after surely confirming the following items with the researchers.**

① For this research project, the Co-Investigator has to bear responsibility for the implementation of the research project in cooperation with the Principal Investigator.

② As well as the Co-Investigator understand and comply with both the KAKENHI supplementary conditions (funding conditions) and the terms stipulated in the (a), (b) and (c) below, and to receive a share of KAKENHI from the Principal Investigator and use it properly.

(a) The Co-Investigator has to recognize that citizens have placed trust in scientific research and that KAKENHI are funded with their tax, and you therefore have to use KAKENHI in a proper and efficient way and refrain from committing research misconduct during my research.

(b) The Co-Investigator has to fulfil the requirement for the research ethics education coursework either by reading a textbook such as "For the Sound Development of Science - The Attitude of a Conscientious Scientist –" ("For the Sound Development of Science" Editorial Committee on JSPS), by taking an e-Learning course such as the "e-Learning Course on Research Ethics [eL CoRE] or "APRIN e-learning program (eAPRIN)", or by participating in the research ethics education course conducted at his/her institution based on the "Guidelines for Responding to Misconduct in Research" (Adopted August 26, 2014 by the MEXT), prior to the formal application for grant delivery (or, in case the grant has already been delivered, by the time the "application for approval of change for the Co-Investigator" is submitted by the Principal Investigator to JSPS).

(c) The Co-Investigator has to understand thoroughly and confirm on what the researchers should consider, in conducting of their researches, from amongst the contents of both the statement "Code of Conduct for Scientists -Revised Version-" by the Science Council of Japan and the booklet "For the Sound Development of Science -The Attitude of a Conscientious Scientist-" by the JSPS, by the time of the formal application for grant delivery of the concerned research project. (Or, by the time when the "application for approval of change of the Co-Investigator" is to be submitted to the JSPS by the Principal Investigator, in case the official grant decision thereof has been already made.)

* **Refer to the KAKENHI (Grants-in-Aid for Scientific Research) Electronic Application System Operation Manual (URL: https://www-shinsei.jsps.go.jp/kaken/topkakenhi/shinsei_ka.html) for the detailed information on the consent processes of the Co-Investigator such as operating environment, operating method, and so on.**

* **The Co-Investigator(s)-to-be who have applied for the Scientific Research (S) input "The Status of Application and Acquisition of Research Grants" of their own in the course of the consent process. When inputting the column above, refer to the "1) The Status of Application and Acquisition of Research Grants" under "The Status of Application and Acquisition of Research Grants" input screen set forth in the Procedures for Preparing and Entering a Research Proposal Document.**

(3) **Joint researchers other than Co-Investigators are called "Research Collaborators".** Therefore, the applicant does not have to enter them in the Project Members List of the proposed project in question. When the applicant mention about Research Collaborator in the Research Proposal Document, if necessary, the applicant can mention them in a column where he/she explains the overall research plan, for example, in the column "Research Objectives, Research Method, etc.".

"Main Existing Equipment" input screen

1. Main Existing Equipment

In this column, please input the existing equipment that can be used for this research project based on the Research Proposal Document (forms to be uploaded) about "Main Existing Equipment".

In addition, in case of communal use equipment or communal use with other research project, please enter the availability time per week and other explanation in the remarks. Also, please enter the calendar year in year of installation.

"Details of Research Expenditure and Their Necessity" input screen
   1. Details of Research Expenditure and Their Necessity

In this column, please input the details of each expense required for this research proposal based on the Research Proposal Document (forms to be uploaded) about "Details of Research Expenditure and Their Necessity".

In that case, please pay attention to "target expenditure (direct expense)" and "non-eligible expenditure" described below. Also, please be aware that research plan with research expenditure less than 100,000 yen in any year of the research period will not be eligible for call for proposal.

"Target expenditure (direct expense)"

The expenditure necessary for the implementation of the research plan (including the budget necessary for summarizing the research achievements) is eligible.

"Ineligible expenditure"

The following expenditures are not included in the funding:
  ① Expenditure for buildings and other facilities (excluding the expenditure for installations which became necessary because of the introduction of goods that have been purchased by means of direct expense)
  ② Expenditure for handling accidents or disasters that occurred during the implementation of funded project
  ③ Personnel cost/Honoraria for the Principal Investigator or Co-Investigator(s)
  ④ Other expenditure which fall under indirect expense*

   * Indirect expense is expenditure necessary for the management of the research institution and other things that arise during the implementation of the research project (corresponding with 30% of the amount of the direct expense).
   The expenditure is used by the research institution. This time, it is scheduled to set up indirect expense for the research categories for which a call for proposals is organized. However, the Principal Investigator does not need to state that indirect expense in the Research Proposal Document.

Research expenditure and usage breakdown are automatically calculated from the details of each expense. In the detail column of each expenditure, the data input column is displayed by pressing the "Add" button necessary times on the left side of the input screen. For data entry fields that you do not use (if you have entered but do not use it or if you did not enter at all), please delete the data entry field by pressing the "Delete" button

on the left side. Please enter the amount in thousand yen units rounding off fractions smaller than one thousand yen. After completing the input of all the details of each expense, please click the recalculate button.

Please note the following points when entering details of each expense. However, the way to journalize each expense should be handled in accordance with such as the accounting rules of the research institutions to which you belong including but not limited to the following examples.

○ Equipment Costs

When purchasing a large number of books and/or materials, please input, to some extent, the contents of the books and/or materials to clarify what they are, such as "the books related to the Western medieval political history" (As for the books, the same way to journalize should be applied even if they were not handled as equipment.). Also, in the case of the machinery and equipment, not only enter simply with a set of something but also with its breakdown.

○ Necessity of Equipment Costs

Please enter the necessity and breakdown of the equipment costs you have inputted. For major items and expensive items, please input their reasons that their performance is necessary for research and why the existing equipment cannot be utilized. In any fiscal year of this research period, if the "equipment costs" exceeds 90% of the total research expenditure in any FY of the period, you must enter the necessity of the expenditure to carry out the research and its breakdown. In addition, in such cases as equipment were purchased by the combined use from the grants, enter into the column of unit price the amount using for this concerned research project together with mentioning to the effect that this is the combined use.

○ Consumables Expenses

Please enter for each product name such as chemicals, laboratory animals, glassware, etc.

○Travel Expenses

As for the domestic and overseas travel expenses for Principal Investigator, Co-Investigator(s), and Research Collaborators (data collection, various investigations, meetings of research, announcement of results of research, etc.), please enter the expenditures (transportation fee, accommodation fee and daily allowance), etc. for each matter.

○ Personnel Cost/Honoraria

Please enter the expenditures for each matter such as honoraria, compensation, wages and salaries to Research Collaborator(s) (postdoctoral researchers, research assistants (RA), researchers belonging to overseas research institutions, and others) who engaged in organizing materials, assisting in experiments, performing translation or proofreading, providing technical knowledge, distributing and collecting questionnaires and collecting information materials for research), and payment to temporary staff agencies. In addition, enter the status at the time of collaboration (such as project assistant professor, postdoctoral fellow, student in Doctoral course/Master's course) of the people to whom the personnel cost or honoraria to be paid if it is obvious.

(Example) Organizing materials: [breakdown: X (number of students in Doctoral courses) × Y (number of months)] = XXXX

yen. (Refer to the Application Procedures for Grants-in-Aid for Scientific Research.)

○ Miscellaneous Expenses

Except for equipment cost, consumables expenses, travel expenses, personnel cost/honoraria, please enter the expenditures to carry out the research (e.g. the costs for printing, photocopying, developing/printing, correspondence (stamps and phone calls), transport, renting or leasing the research facilities (only where the grant-aided project cannot be conducted in the facilities of the research institution), meetings (rental of the venue and meals (excluding alcohol)), equipment rental (e.g. computers, automobiles, experimental equipment), equipment repairs, transportation other than travel expenses, presentation of the research achievements (fees for contributing to the publications of academic societies, website creation, and preparation of pamphlets to publicize the research achievements, costs of PR activities disseminating research achievements to the general public, and other matters) , experiment waste disposal cost, the cost of "buyout", *i.e.* someone taking over a part of the duties (other than research) of the Principal Investigator or Co-Investigator(s). (Refer to the Application Procedures for Grants-in-Aid for Scientific Research)) item by item.

○ Necessity of Consumable expenses, Travel Expenses, Personnel Cost/Honoraria, and Miscellaneous Expenses

Please enter the necessity and the basis of the estimation of consumable expenses, travel expenses, personnel cost/honoraria, and miscellaneous expenses you entered. In any fiscal year of this research plan, if the "travel expenses" or "personnel cost/honoraria" exceeds 90% of the total research expenses in any FY of the research period and there is expenses which accounts for a particularly large proportion in "consumable expenses" or "miscellaneous expenses", you must enter the necessity of the expenditure to carry out the research and its breakdown.

"The Status of Application and Acquisition of Research Grants" input screen

1) "The Status of Application and Acquisition of Research Grants"

The entries in this column will be referred to by the review committee in order to ensure that the grant status would not constitute a case of "unreasonable duplication and/or excessive concentration in the grant allocation" so that the proposed research project can be duly carried out in parallel with other projects. Principal Investigator and Co-Investigator should input and confirm following information up to the time of current application such as (1) research grant application(s) in the review process, (2) research grant(s) adopted and to be delivered, and (3) other activities.

In addition, **as for the information on the Co-Investigator, the contents which have been inputted by the Co-Investigator in the course of the consent process are displayed on the screen. Therefore the Principal-Investigator should confirm the contents which the Co-Investigator has inputted and fill in the column of the "total research expenditure for the whole research period" for the research project applied.**

・This research project should be entered at the head of "(1) research grant application(s) in the review process".

・Not only KAKENHI but also other competitive research grants (including foreign ones) should be entered in "(1) research grant application(s) in the review process" and "(2) research grant(s) adopted and to be delivered".

・There is no need to enter the fundamental research grants that are allocated so that research activities, etc. can carry out as duties within the research institution to which the researcher belongs in "(1) research grant application(s) in the review process" or "(2) research grant(s) adopted and to be delivered". The effort of the research activities and so on that utilize such grants is included in "(3) other activities". Moreover, the effort in the research project supported by a KAKENHI in which the researcher participates as Research Collaborator is included in "(3) other activities".

・If the applicant is a Research Fellowship for Young Scientists (SPD/PD/RPD/CPD) and plan to receive a Grant-in-Aid for JSPS Fellows in FY2021, please enter it in "(2) research grant(s) adopted and to be delivered". Moreover, please do not enter the Grant-in-Aid that is paid monthly by JSPS (research implementation costs).

・As for the research proposal submission in the fiscal year previous to the final fiscal year of the research period of an on-going research project, do not enter expected amounts of the said on-going research project on which the new application is based in the "(2) research grant(s) adopted and to be delivered".

In the detail column of "(1) research grant application(s) in the review process" and "(2) research grant(s) adopted and to be delivered", the data input column is displayed by pushing the necessary number of "Add" button on the left side of the input screen. For data entry fields that you do not use (if you have entered but do not use it or if you did not enter at all), please delete the data entry field by pressing the "Delete" button on the left side.

○ " Role in this Project"
Please select "PI" if the role of the researcher is a Principal Investigator or select "Co-I" if the role of the researcher is a Co-Investigator.

○ " Funding Scheme, Grant Category (Funding Organization)"
In case of KAKENHI, please select the research category. For cases other than KAKENHI, please select "Other" and enter the name of the research grant and the name of the funding organization in the lower row.

○ "Research Period"
Please enter the research period.

○ "Title of Proposed Research Project"
Please enter the title of proposed research project.

○ "Name of Principal Investigator"
If applicant select "Co-I" in the column of Role in the Project, please enter the name of the Principal Investigator (or equivalent) of the research subject.

○ "Research Expenditure for FY2021 (Research Expenditure for the whole period) (Unit: thousand yen)"
Enter the amount of direct expense of research expenditure to be received and used by him/herself in FY2021 (items under application is the applied amount) in the upper row, and at the same time enter the total amount

(planned amount) to be used by him/herself during the whole period in the lower row.

If applicant select "Co-I" in the column of Role in the Project, please enter the amount of allotment (planned amount) to be received and used by himf/herself in FY2021 in the upper row, and at the same time enter the total amount of allotment (planned amount) to be used by him/herself during the whole period in the lower row. (Please enter "0" if contributions are not distributed in the respective column.)

○ "Effort Percentage in FY2021 (%)"

Based on 100% of the total working hours for "(1) research grant application(s) in the review process", (2) research grant(s) adopted and to be delivered" and "(3) other activities" to be entered in this column, please enter the allocation rate (%) of the time required for conducting activities etc. The "total working hours" does not mean time spent only on research activities, but entire actual working time, including time spent on educational activities and other activities.

In KAKENHI, please enter "-" (hyphen) if applicant enter a research category (such as Specially Promoted Research) that can be duplicated but not adopted in duplicate.

In addition, when conducting research by the competitive research grants, please be sure to enter the effort related to the research activity. When the research project for which the current application is being made is selected, the applicant will be requested to confirm the effort anew at that time and to perform the procedure of formal application for grant delivery. If the effort is changed at that time, it is necessary to correct the effort it e-Rad before formal application for grant delivery.

○ "Distinction of the research contents and reason for submission of this KAKENHI application in addition to the other projects"

Please explicitly enter the items focusing on the research grant application(s) in the review process or research grant(s) adopted and to be delivered, distinction of the research contents, and reason for submission of this KAKENHI application in addition to the other projects of the research project.

If applicant is a Principal Investigator of KAKENHI, please enter the total amount of direct expense for the whole research period including the shared amount to the Co-Investigators in this column.

Management of Research Proposal Document (Items to be entered in the Website) (Screenshot)
[Scientific Research (S)]
"Management of Research Proposal Document" screen

JSPS
科研費電子申請システム

研究計画調書管理
Management of Research Proposal Document

研究種目名 Research Category	提出先機関名 Name of Submission Destination Institution	研究課題名 Title of Research Project	作成日 Date of Creation
令和X(20XX)年度 基盤研究(S)	ABCDE大学	○○○における×××の研究	XXXX年XX月XX日

＜注意事項＞
・ 研究計画調書は以下の応募情報を入力して作成します。
・ 「主な現有設備」、「研究費の応募・受入等の状況」は、継続応募の場合は作成する必要がありません。
　 「研究課題情報」の新規・継続区分を「継続」にして保存した場合、応募情報入力のボタンが表示されなくなります。
・ 「研究費の応募・受入等の状況」は、研究代表者、研究分担者の人数分入力が必要です。
・ 「研究費の応募・受入等の状況」は、「研究課題情報」で入力した研究組織の研究代表者、研究分担者が表示されます。

〈Note〉
・ By entering the following application information, Research Proposal Document will be created.
・ It is not necessary to prepare "Main existing equipment", "The Status of Application and Acquisition of Research Grants" in the case of continued applications.
　 If you save the New proposal/Continued classification of "Research project information" as "Continued", the button for application information input will not be displayed.
・ It is necessary to enter in "The Status of Application and Acquisition of Research Grants" by the number of Principal Investigator and Co-Investigator(s) (Co-I(s)).
・ Information on Principal Investigator and Co-Investigator(s) (Co-I(s)) of the Project Members List which entered in "Research project information" column is displayed in the column "The Status of Application and Acquisition of Research Grants".

応募情報 Application Information	処理状況 Processing Status	応募情報入力 Application Information Input
研究課題情報 Research project information	作成中 Creating **分担承諾未完了** **Consent from the Co-Investigator has not yet obtained.**	再開 Restart
主な現有設備 Main existing equipment	作成済 Created	修正 Modify
各経費の明細及びその必要性 Details of research expenditure and their necessity	作成中 Creating	再開 Restart
研究費の応募・受入等の状況 The Status of Application and Acquisition of Research Grants	未作成 Not created yet	応募情報入力 Application Information Input

＜注意事項＞
・ 添付ファイル項目を全て登録することで、PDFを作成することができます。
・ 添付ファイル項目以外の項目が未入力の状態でも、「提出確認用」の透かしの入ったPDFを作成することができます。
・ 添付ファイル項目についてはWordファイルの代わりにPDFファイルを選択することも可能です。(PDFファイルは添付ファイル項目様式(Word又は本会並びに文部科学省が提供する様式)を基に作成したものに限ります。)
・ 添付ファイル項目の頁総数に不足がある場合は、PDF変換時にエラーとなります。
・ 添付ファイル項目様式の余白設定を変更すると、エラーとなる場合がありますので、余白設定は変更しないでください。

〈Note〉
・ You can create a PDF file after you finish registering all forms to be uploaded.
・ You can create a PDF watermarked as 「提出確認用」(for pre-submission revision) before you enter items other than the items in forms to be uploaded.
・ A PDF file can be used instead of a Word file for the forms to be uploaded. (A PDF file must be created using the forms to be uploaded in accordance with the Word file or the format provided by the JSPS or the MEXT)
・ If there is a shortage in the total number of pages of the forms to be uploaded, an error will occur during PDF conversion.
・ Do not change the margin setting of the forms to be uploaded. Doing so may cause errors.

添付ファイル項目 Forms to be Uploaded		ファイル登録/登録済みファイルダウンロード File Registration / Registered File Download
S-11	参照...	登録 Register

次へ進む Next　　　戻る Return

ログアウト Log out

Application Information Input (Items to be entered in the Website) (Screenshot)
[Scientific Research (S), English version] – (1) "Application Information Input" screen

Application Information Input   [English ▸ Japanese]

29 minutes have been passed since the screen had been displayed.

Last Saved Date: The information entered is not saved.

〈 Note 〉

- Field marked in asterisk (＊) is mandatory.
- If the system remains idle for a certain period of time, a session time out may clear any information entered. Click [Save Temporarily] periodically to store changes. In such instance, please read the frequently asked questions on the electronic application system information page.
- If you wish to return to "Management of Research Proposal Document", click the [Save Temporarily and Go Back] button.
- **The system may experience problems when multiple windows or tabs are opened. Please avoid an access from multiple windows or tabs.**

[➡ Save Temporarily and Go to Next]   [Save Temporarily]   [Save Temporarily and Go Back]   [Go Back Without Save]

Research Proposal Document for "Scientific Research (S)" (FY 2021)

New proposal or Continued	＊ 新規(New proposal) ▾ (For Continued, only continued projects facing substantial changes to the research plan will be applicable.) (If continued, enter the Research Project Number)
Research proposal submission in the fiscal year previous to the final fiscal year of the research period of an on-going research project	＊ [　　　　▾] [　　　　] (To apply, enter the Grant Number for the Research Plan with FY 2021 as the final year of the research period)
Broad Section	[List] ＊[　]

Note: Not converted to PDF

Firstly related to Medium-sized Section	[List] ＊[　]
Firstly related to Basic Section	＊[　]
Secondly related to Basic Section ※You can not refer to Secondly related to Basic Section from the list. Please enter the number.	[List] [　]

Name of the Principal Investigator	(Pronunciation in katakana) ダイヒョウ イチロウ (Kanji etc) 代表 一郎
Research Institution	(Number) 99999　　AAA大学
Academic Unit (School, Faculty, etc.)	社会文化科学研究科
Position	名誉教授
Title of Research Project ＊	(Up to 40 double-byte characters or up to 200 single-byte characters) [　　　　]
Research Abstract ＊	(Up to 500 double-byte characters or up to 1000 single-byte characters. No line breaks are allowed.) [　　　　]

29 minutes have been passed since the screen had been displayed.   [Save Temporarily]

＊ The contents entered in Research Expenditure and Their Necessity screen are displayed.

FY	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Sum Total
Research Expenditure (Thousands of Yen)	0	0	0	0	0	0

【Researchers whom the applicant wishes to avoid as persons in charge of the writing of the review comments (optional)】 Note: Not converted to PDF
Family name, First name and Research Institution are mandatory when filling in this item.

Name		Research Institution	Academic Unit (School, Faculty, etc.)	Position	Field of Specialization
Family name	First name				

Request for disclosure	* [▾]
Contact information of the Principal Investigator (Note: Not converted to PDF)	Postcode:* [ ]
	Address:* [ ]
	Phone Number:* [ ]
	FAX Number:* [ ]
	Email:* [ ]

29 minutes have been passed since the screen had been displayed. [Save Temporarily]

【Project Members List (Principal Investigator and Co-Investigator)】

- Click [Add] button if you add Co-Investigator(s) (Co-I(s)).
- Note: Click [Add] on the left-hand side of the window to insert additional Project Members List fields. Click Delete on the left-hand side of each field to delete unused fields (if any field is not used or no longer required).
- Enter the researcher number of the Co-Investigator and click on the [Search] button, his/her information will be displayed, and click [OK] button. Since the Co-Investigator may belong to more than one research institution, please ask the Co-Investigator at first to confirm which affiliation he/she wishes to list for the application.
- The consent both from Co-Investigator him/herself and his/her research institution should be given on the electronic application system to list him/her on the project members as a Co-Investigator.
- To make a request for Co-Investigators, check the checkbox at "Request" in the "Status of Consent" row and save it temporarily. The researcher registered in the field is provisionally requested to participate in the research project as a Co-Investigator. Check the checkbox again to confirm that you want to request him/her to participate in the research project. (In addition, please contact him/her that you had made the Co-Investigator request on the system.)
- Once the consent by each Co- investigator is obtained, the term "Return Back" will be displayed in the Status of Consent column of the Co-Investigator. In case pressing the [Save Temporarily] after checking the checkbox at "Return Back" in the Status of Consent column of the Co-Investigator, the status goes back to the status of "The consent from Co-Investigator has not yet been confirmed" and the Co-Investigator is able to correct the input information such as efforts again. Should the registered contents by the Co-Investigators be corrected, please make sure to check. (And also always inform the Co-Investigator that the "Return Back" has been commanded.)
- If you want to update the affiliation information of Co-Investigator, click [Search] button of Co-Investigators Researcher Number, confirm the displayed his/her information, and then click [OK] button.Note that the status of consent will be changed into "Request" when you update the affiliation information of Co-Investigator. You have to follow the process of obtaining consent from Co-Investigators once again.
- Regardless the entry of the consent from the Co-Investigator (including the research institutions to which the Co-Investigator belongs), pressing the [Delete] button enables to delete the frame for the data input. Please take note that you have to follow the same procedure from the beginning, in case you request the identical researcher to become a Co-Investigator again after the [Delete] of the frame above completed.
- You cannot register the researcher, whose status of consent is "Dissented by the Co-Investigator" or "Dissented by the Institution", as a Co-Investigator to the project members. Press [Delete] button on the left hand side of that column and delete the frame into which the data is being entered.

【When you request the researchers to become a Co-Investigator】

- When you request the researchers to become a Co-Investigator, **your official request should be based on the high probability in obtaining the consent from the Co-Investigator-to-be after surely confirming the following items with the researchers.**

①For this research project, the Co-Investigator has to bear responsibility for the implementation of the research project in cooperation with the Principal Investigator.
②As well as the Co-Investigator understand and comply with both the KAKENHI supplementary conditions (funding conditions) and the terms stipulated in the (a) , (b) and (c) below, and to receive a share of KAKENHI from the Principal Investigator and use it properly.

   (a)The Co-Investigator has to recognize that citizens have placed trust in scientific research and that KAKENHI are funded with their tax, and you therefore have to use KAKENHI in a proper and efficient way and refrain from committing research misconduct during my research.
   (b)The Co-Investigator has to fulfil the requirement for the research ethics education coursework either by reading a textbook such as "For the Sound Development of Science – The Attitude of a Conscientious Scientist –" ("For the Sound Development of Science" Editorial Committee on JSPS), by taking an e-Learning course such as the "e-Learning Course on Research Ethics [eL CoRE] or "APRIN e-learning program (eAPRIN)", or by participating in the research ethics education course conducted at his/her institution based on the "Guidelines for Responding to Misconduct in Research" (Adopted August 26, 2014 by the MEXT), prior to the formal application for grant delivery (or, in case the grant has already been delivered, by the time the "application for approval of change for the Co-Investigator" is submitted by the Principal Investigator to JSPS).
   (c)The Co-Investigator has to understand thoroughly and confirm on what the researchers should consider, in conducting of their researches, from amongst the contents of both the statement "Code of Conduct for Scientists –Revised Version-" by the Science Council of Japan and the booklet "For the Sound Development of Science –The Attitude of a Conscientious Scientist-" by the JSPS, by the time of the formal application for grant delivery of the concerned research project. (Or, by the time when the "application for approval of change of the Co-Investigator" is to be submitted to the JSPS by the Principal Investigator, in case the official grant decision thereof has been already made.)

	Status of Consent	Distinction	Name (Age)	Research Institution Academic Unit (School, Faculty, etc.) Position	1.Academic Degree 2.Role in This Project	Research Expenditure for FY 2021 (Thousand Yen)	Effort(%)
		研究代表者 (Principal Investigator)	(Researcher Number) 99999999 (Pronunciation in katakana) ダイヒョウ イチロウ (Kanji etc) 代表 一郎 (Age) 60 Years Old	AAA大学 AA学部 教授	1.* [ ] 2.* [ ]	* [ ]	* [ ]
[▲] [Delete]	☐ Request	* [研究分担者(Co-I(s))▾]	*(Researcher Number) [ ] [Search] (Pronunciation in katakana) (Kanji etc)		1. 2.* [ ]	* [ ]	

[Add]

Number of Project Members　2

29 minutes have been passed since the screen had been displayed. [Save Temporarily]

[➔ Save Temporarily and Go to Next] [Save Temporarily] [Save Temporarily and Go Back] [Go Back Without Save]

[✕ Logout]

Main existing equipment (Items to be entered in the Website) (Screenshot)
[Scientific Research (S), English version]

JSPS
科研費電子申請システム

Help | Logout

応募者向けメニュー＞研究計画調書作成（Application Information Input＞応募情報又は研究計画調書確認＞応募情報又は研究計画調書確認完了）

Application Information Input（Main existing equipment） English ▶ Japanese

29 minutes have been passed since the screen had been displayed.
Last Saved Date: XXXX.XX.XX XX:XX

＜Note＞

- The item with "*" is mandatory.
- If the system remains idle for a certain period of time, a session time out may clear any information entered. Click [Save Temporarily] periodically to store changes. In such instance, please read the frequently asked questions on the electronic application system information page.
- If you wish to return to "Management of Research Proposal Document", click the [Save Temporarily and Go Back] button.
- **The system may experience problems when multiple windows or tabs are opened. Please avoid an access from multiple windows or tabs.**

→ Save Temporarily and Go to Next | Save Temporarily | Save Temporarily and Go Back | Go Back Without Save

Research Proposal Document for "Scientific Research (S)" (FY 2021)

【Main existing equipment】

* When entering the existing equipment, the data input frame is set by pressing the [Add] button on the left side of the input screen as many times as necessary. For unused columns (if you have entered, but you do not use or do not enter at all), please delete the data entry frame by pressing the [Delete] button on the left side of the column.

	Research Institution	Name of equipment	Specification (style/performance)	Proprietary/Shared	Year of installation	Remarks
Delete	*	*	*	*	*	
Delete	*	*	*	*	*	
+Add						

→ Save Temporarily and Go to Next | Save Temporarily | Save Temporarily and Go Back | Go Back Without Save

Logout

Details of research expenditure and their necessity (Items to be entered in the Website) (Screenshot)
[Scientific Research (S), English version] – (1)

Application Information Input（Details of research expenditure and their necessity）   English ▸ Japanese

29 minutes have been passed since the screen had been displayed.
Last Saved Date: XXXX.XX.XX   XX:XX

＜Note＞

- The item with "*" is mandatory.
- If the system remains idle for a certain period of time, a session time out may clear any information entered. Click [Save Temporarily] periodically to store changes. In such instance, please read the frequently asked questions on the electronic application system information page.
- If you wish to return to "Management of Research Proposal Document", click the [Save Temporarily and Go Back] button.
- **The system may experience problems when multiple windows or tabs are opened. Please avoid an access from multiple windows or tabs.**

➡ Save Temporarily and Go to Next   Save Temporarily   Save Temporarily and Go Back   Go Back Without Save

Research Proposal Document for "Scientific Research (S)" (FY 2021)

【Research Expenditure (Round off fractions smaller than 1000 yen)】

In this column, details of research expenditures, their necessity and the basis of their estimation should be given in connection with the "Research Proposal Document (forms to be uploaded)" page. If any of the expenditure categories (equipment costs, travel expenses, or personnel cost/honoraria) exceeds 90% of the total yearly expenditure in any FY of the research period, or if the expenditure in category Consumables expenses or Miscellaneous expenses constitutes a significant portion of the total expenditure, the necessity of that spending should be clarified (by showing the itemized breakdown etc.). In filling this column, please refer to the "Procedures for Preparing and Entering Research Proposal Document (to be entered in the Website)"

Research expenditure and usage breakdowns are automatically calculated from the details of each expenses. Please click on the recalculate button when you have completed inputting details of each expenses.
Details of each research expenditure are sorted and saved in ascending order of fiscal year when temporarily saved.
All details of each research expenditure are shown on the screen by importing a CSV file in a specified format. Select CSV file and click Import CSV File button. This will erase the contents you entered. The CSV file contents will be displayed again, instead.
Download the format of CSV file from here.
Read the Operation Manual on the specification of CSV file import function for more information. Open the page where you can download Operation Manual by clicking Help button at the upper right.
You can print out the displayed details of each research expenditure you have entered in CSV file format. Click Print CSV File button to print your file.

[参照...]

Import CSV File   Print CSV File

FY	Research Expenditure (Thousands of Yen)	Breakdown (Thousands of Yen)				
		Equipment Costs	Consumables Expenses	Travel Expenses	Personnel Cost/Honoraria	Miscellaneous Expenses
FY 2021	0	0	0	0	0	0
FY 2022	0	0	0	0	0	0
FY 2023	0	0	0	0	0	0
FY 2024	0	0	0	0	0	0
FY 2025	0	0	0	0	0	0
Sum Total	0	0	0	0	0	0

【Details of the Equipment Costs (Round off fractions smaller than 1000 yen.)】

Recalculation

Amount (Thousands of Yen)

Equipment Costs

	FY	Item (Specification)	Qty	Unit Price	Amount	Name of Researcher who mainly use and research Place of Installation (Institution).	Purchase Schedule
Delete	* ⌄	*	* 0	* 0	0	*	*
Delete	* ⌄	*	* 0	* 0	0	*	*
Delete	* ⌄	*	* 0	* 0	0	*	*
+Add							
	Subtotal				0		

Necessity of the Equipment Costs	(Up to 500 double-byte characters or up to 1000 single-byte character. Line break is allowed one time only. The line break is zero character on the screen display but it is counted as a two byte character per one command. Be sure to input about the necessity etc. on the above. If equipment costs exceeds 90% of the total yearly expenditure in any FY of the research period, the necessity of that spending should be clarified (by showing the itemized breakdown etc.).)
	Number of characters entered: 0

29 minutes have been passed since the screen had been displayed. [Save Temporarily]

【Details of the Consumables Expenses (Round off fractions smaller than 1000 yen.)】

[Recalculation]

Amount (Thousands of Yen)

Consumables Expenses

	FY	Item	Amount
Delete	* ⌄	*	* 0
Delete	* ⌄	*	* 0
Delete	* ⌄	*	* 0
Add			
		Subtotal	0

Amount (Thousands of Yen)

Travel Expense

	FY	Domestic/Overseas	Item	Amount
Delete	* ⌄	* ⌄	*	* 0
Delete	* ⌄	* ⌄	*	* 0
Delete	* ⌄	* ⌄	*	* 0
Add				
			Subtotal	0

[Recalculation]

Amount (Thousands of Yen)

Personnel Cost/Honoraria

	FY	Item	Amount
Delete	* ⌄	*	* 0
Delete	* ⌄	*	* 0
Delete	* ⌄	*	* 0
Add			
		Subtotal	0

Amount (Thousands of Yen)

Miscellaneous Expenses

	FY	Item	Amount
Delete	* ⌄	*	* 0
Delete	* ⌄	*	* 0
Delete	* ⌄	*	* 0
Add			
		Subtotal	0

Details of research expenditure and their necessity (Items to be entered in the Website) (Screenshot)
[Scientific Research (S), English version] – (3)

Necessity of Consumables Expenses, Travel Expenses, Personnel Cost/Honoraria, and Miscellaneous Expenses	(Up to 1000 double-byte characters or up to 2000 single-byte character. Line break is allowed three time only. The line break is zero character on the screen display but it is counted as a two byte character per one command. Be sure to input about the necessity etc. on the above. If any of the expenditure categories (travel expenses, or personnel cost/honoraria) exceeds 90% of the total yearly expenditure in any FY of the research period, or if the expenditure in category Consumables expenses or Miscellaneous expenses constitutes a significant portion of the total expenditure, the necessity of that spending should be clarified (by showing the itemized breakdown etc.).)

Number of characters entered: 0

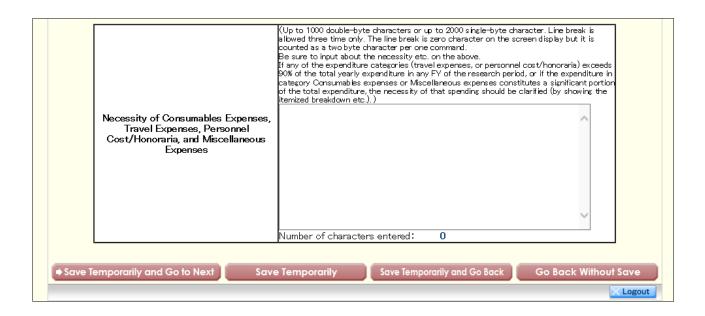| ➡ Save Temporarily and Go to Next	Save Temporarily	Save Temporarily and Go Back	Go Back Without Save

✕ Logout

The Status of Application and Acquisition of Research Grants (Items to be entered in the Website) (Screenshot)
[Scientific Research (S), English version] – (1)

Application Information Input (The Status of Application and Acquisition of Research Grants)

[English ▶ Japanese]

29 minutes have been passed since the screen had been displayed.

Last Saved Date: XXXX.XX.XX　XX:XX

＜Note＞

- Field marked in asterisk (*) is mandatory.
- If the system remains idle for a certain period of time, a session time out may clear any information entered. Click [Save Temporarily] periodically to store changes. In such instance, please read the frequently asked questions on the electronic application system information page.
- If you wish to return to "Management of Research Proposal Document", click the [Save Temporarily and Go Back] button.
- **The system may experience problems when multiple windows or tabs are opened. Please avoid an access from multiple windows or tabs.**

[◆ Save Temporarily and Go to Next]　[Save Temporarily]　[Save Temporarily and Go Back]　[Go Back Without Save]

Research Proposal Document for "Scientific Research (S)" (FY 2021)

【The Status of Application and Acquisition of Research Grants】

* Click "Add" on the left-hand side of the window to insert additional research project fields. Click "Delete" on the left-hand side of each field to delete unused fields. (if any field is not used or no longer required)
Note: PI:Principal Investigator , Co-I(s): Co-Investigator(s)

* When you add Co-Investigator(s) (Co-I(s)) at the column [Project Members List (Principal Investigator (PI) and Co-Investigator (Co-I)] on the application information input screen, the page will be added for each additional person on "The Status of Application and Acquisition of Research Grants".
* The name of Co-Investigator(s) (Co-I(s)) is displayed when you enter the name of the researcher and save it in [Project Members List (Principal Investigator (PI) and Co-Investigator (Co-I)] on the application information input screen.
* The "(1) Research Grant Application(s) in the Review Process" or the "(2) Research Grant(s) Adopted and to be Delivered" related to the Co-Investigator will display the contents which were registered when Co-Investigator gave a consent to the participation request. The input should be completed by confirming the contents in the registration for all Co-Investigators.

The entries in this column will be referred to by the review committee in order to ensure that the grant status would not constitute a case of "unreasonable duplication and/or excessive concentration in the grant allocation" so that the proposed research project can be duly carried out in parallel with other projects.
List, at the time of submission of this KAKENHI application, (1) research grant application(s) in the review process and (2) research grant(s) adopted and to be delivered of Principal Investigator or Co-Investigato(s)(Co-I(s)). Refer to the "Procedures for Preparing and Entering Research Proposal Document" for the specific entry method of this form.

- In the "Effort Percentage" entry, enter the percentage of hours allocated to each research project, with the total annual working hours set at 100%.
- If the applicant has acquired competitive research grants within his/her research institution, they should be also listed.
- If you are participating in project research conducted according to the specific purpose (mission) of your research institution, also enter the funded research grants. If the research grants funded to individuals are not clear, fill in "Distinction of the research contents and Reason for submission of this KAKENHI application in addition to the other projects." to that effect.

Name of the Researcher	代表 一郎

(1) Research Grant Application(s) in the Review Process

	Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) [List] 2. Research Period 3. Title of the Research Project 4. Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)
	代表(PI)	1. [this KAKENHI application]基盤研究（S） 2.FY 2021～FY 2025 3.○○○○○○○○○ 4.	9,999 *( )	XX%	Sum Total 9,999,999 Thousand Yen
[Delete] *[▾]	*[▾]	1.*[Please select "Role" at first. ▾] *[ ] 2.FY *[ ]～FY *[ ] 3.*[ ] 4.(Family Name)*[ ] (First Name)[ ]	*[ ] *( )	*[ ] % *[ ]	[ ] Sum Total*[ ] Thousand Yen
[⁺Add]					

The Status of Application and Acquisition of Research Grants (Items to be entered in the Website) (Screenshot)

(2) Research Grant(s) Adopted and to be Delivered

	Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) [List] 2.Research Period 3.Title of the Research Project 4.Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)
Delete *	* [⌄]	1.* [Please select "Role" at first. ⌄] * [ ] 2.FY *[ ] ~FY *[ ] 3.*[ ] 4.(Family Name)*[ ] (First Name)	*[ ] *( )	*[ ] %	[ ] Sum Total*[ ] Thousand Yen
Delete *	* [⌄]	1.* [Please select "Role" at first. ⌄] * [ ] 2.FY *[ ] ~FY *[ ] 3.*[ ] 4.(Family Name)*[ ] (First Name)	*[ ] *( )	*[ ] %	[ ] Sum Total*[ ] Thousand Yen
+Add					

(3) Other Activities	XX%
Total of the Effort in (1), (2) and (3) Above	100%

29 minutes have been passed since the screen had been displayed. [Save Temporarily]

Name of the Researcher	分担 一郎

(1) Research Grant Application(s) in the Review Process

Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) 2.Research Period 3.Title of the Research Project 4.Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)
分担(Co-I(s))	1.[this KAKENHI application]基盤研究（S） 2.2021年度～2025年度 3.○○○○○についての研究 4.代表 一郎	9,999,999 *( )	XX%	Sum Total — Thousand Yen
分担(Co-I(s))	1.基盤研究（S） 2.2021年度～2025年度 3.○○○○○についての研究 4.代表 三郎	9,999,999 (9,999,999)	XX%	○○○○○○○○○○○○○○○ Sum Total — Thousand Yen

(2) Research Grant(s) Adopted and to be Delivered

Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) 2.Research Period 3.Title of the Research Project 4.Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)
代表(PI)	1.基盤研究（S） 2.2021年度～2025年度 3.○○○○○についての研究 4.	9,999,999 (9,999,999)	XX%	○○○○○○○○○○○○○○○ Sum Total 9,999,999 Thousand Yen
分担(Co-I(s))	1.基盤研究（S） 2.2021年度～2025年度 3.○○○○○についての研究 4.代表 二郎	9,999,999 (9,999,999)	XX%	○○○○○○○○○○○○○○○ Sum Total — Thousand Yen

(3) Other Activities	XX%
Total of the Effort in (1), (2) and (3) Above	100%

Name of the Researcher	分担 二郎

(1) Research Grant Application(s) in the Review Process

Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) 2.Research Period 3.Title of the Research Project 4.Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)
分担(Co-I(s))	1.[this KAKENHI application]基盤研究（S） 2.2021年度～2025年度 3.○○○○○についての研究 4.代表 一郎	9,999,999 *( )	XX%	Sum Total — Thousand Yen

(2) Research Grant(s) Adopted and to be Delivered

Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) 2.Research Period 3.Title of the Research Project 4.Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)

(3) Other Activities	XX%
Total of the Effort in (1), (2) and (3) Above	100%

[→ Save Temporarily and Go to Next] [Save Temporarily] [Save Temporarily and Go Back] [Go Back Without Save]

[× Logout]

Registration of Co-Investigators' Consent/Dissent (Items to be entered in the Website) (Screenshot)
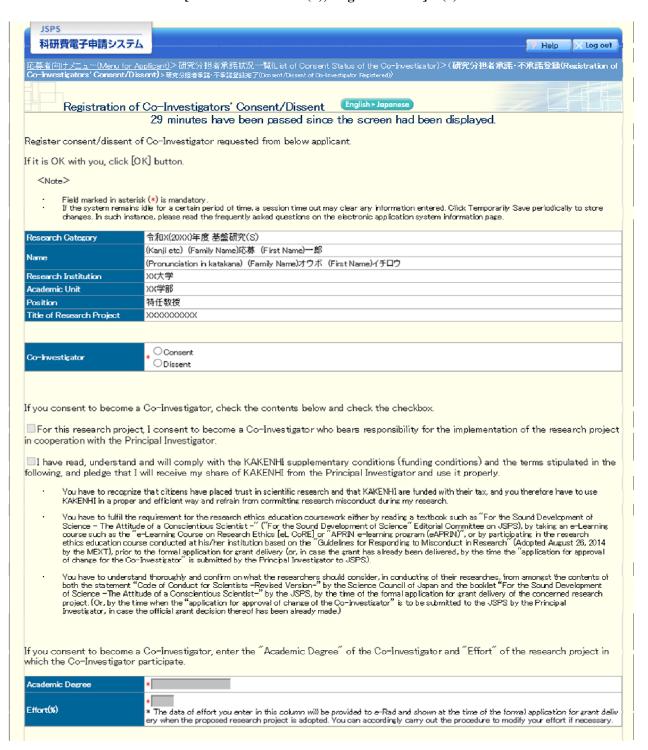
[Scientific Research (S), English version] – (1)

研究分担者承諾状況一覧
List of Consent Status of the Co-Investigator

研究種目名 Research Category	研究代表者氏名 Principal Investigator Name	所属研究機関名・部局名・職名 Research Institution・Academic Unit・Position	研究課題名 Title of Research Project	依頼先機関名・部局名 Request Destination Institution Name and Academic Unit Name	承諾状況 Status of Consent
令和X(20XX)年度 特別推進研究	特推 進一郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者未確認 The consent from Co-Investigator has not yet been confirmed. → 登録 Register
令和X(20XX)年度 特別推進研究	特推 進二郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者作成中 The Co-Investigator is processing. 再開 Restart
令和X(20XX)年度 学術変革領域研究(A)	学変 三郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者未確認 The consent from Co-Investigator has not yet been confirmed. → 登録 Register
令和X(20XX)年度 基盤研究(S)	基盤 一郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者未確認 The consent from Co-Investigator has not yet been confirmed. → 登録 Register
令和X(20XX)年度 基盤研究(S)	基盤 二郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者作成中 The Co-Investigator is processing. 再開 Restart
令和X(20XX)年度 基盤研究(C) 一般	基盤 三郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者未確認 The consent from Co-Investigator has not yet been confirmed. → 登録 Register
令和X(20XX)年度 国際共同研究加速基金(国際共同研究強化(B))	国際 一郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者未確認 The consent from Co-Investigator has not yet been confirmed. → 登録 Register
令和X(20XX)年度 国際共同研究加速基金(国際共同研究強化(B))	国際 二郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者承諾 機関承諾未完了 Obtained the consent from the Co-Investigator or Consent from the institution has not yet obtained.
令和X(20XX)年度 国際共同研究加速基金(国際共同研究強化(B))	国際 三郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者不承諾 Dissented by the Co-Investigator (不承諾理由6789012345678901234567890123456789 01 234567890)
令和X(20XX)年度 国際共同研究加速基金(国際共同研究強化(B))	国際 四郎	XX大学・XX学部・教授	○○○における×××の研究	ABCDE大学・AA学部	分担者承諾 機関不承諾 Obtained the consent from the Co-Investigator Dissented by the institution (不承諾理由6789012345678901234567890123456789 01 234567890)

＜注意事項＞

・ 一度研究分担者の依頼を承諾すると研究分担者側から承諾内容を変更することはできません。変更が必要な場合は各自研究代表者へ連絡し、差戻しの依頼を行ってください。研究代表者が差戻し手続きを行った後、内容の変更が可能です。

＜Important Notes＞

・ Once you have given your consent to the request to become a Co-Investigator, you cannot modify any content you have agreed with on this system from your side. In case that you need to make modification, contact and request directly the Principal Investigator to conduct a return back process on this system. Then you can modify the contents you have entered after the Principal Investigator has completed the process on this system.

メニューに戻る
Return to Menu

× ログアウト Log out

Registration of Co-Investigators' Consent/Dissent (Items to be entered in the Website) (Screenshot)

[Scientific Research (S), English version] – (2)

【The Status of Application and Acquisition of Research Grants】

* Click "Add" on the left-hand side of the window to insert additional research project fields. Click "Delete" on the left-hand side of each field to delete unused fields. (if any field is not used or no longer required)
Note: PI:Principal Investigator , Co-I(s): Co-Investigator(s)

The entries in this column will be referred to by the review committee in order to ensure that the grant status would not constitute a case of "unreasonable duplication and/or excessive concentration in the grant allocation" so that the proposed research project can be duly carried out in parallel with other projects.
List, at the time of submission of this KAKENHI application, (1) research grant application(s) in the review process and (2) research grant(s) adopted and to be delivered of Co-Investigator(s)(Co-I(s)). Refer to the "Procedures for Preparing and Entering Research Proposal Document (to be entered in the Website)" for the specific entry method of this form.

- The column of "1. Funding System/Research Grant Name" will be available for selection after the column of "Role in This Project" is chosen.
- In the "Effort Percentage" entry, enter the percentage of hours allocated to each research project, with the total annual working hours set at 100%.
- If the applicant has acquired competitive research grants within his/her research institution, they should be also listed.
- If you are participating in project research conducted according to the specific purpose (mission) of your research institution, also enter the funded research grants. If the research grants funded to individuals are not clear, fill in "Distinction of the research contents and Reason for submission of this KAKENHI application in addition to the other projects." to that effect.
- The columns for the "Research Period", the "Title of the Research Period" or the "Research Expenditure (throughout the period)" in the Research Grant Application(s) in the Review Process are not displayed until the Principal Investigator input the application information data. If you want to refer to, please make a contact with the Principal Investigator directly.

29 minutes have been passed since the screen had been displayed. [Temporarily Save]

(1) Research Grant Application(s) in the Review Process

Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) [List] 2. Research Period 3. Title of the Research Project 4. Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)
分担(Co-I(s))	1.[this KAKENHI application]基盤研究(S) 2.FY 2021~FY 2025 3.○○○○○○○○○ 4.(Family Name)代表 (First Name)一郎	9,999 (9,999)	X X%	Sum Total – Thousand Yen
[Delete] * [dropdown]	1.*[Please select "Role" at first. ▼] 2.FY *[ ]~FY *[ ] 3.* 4.(Family Name)*[ ] (First Name)	*[ ] *( )	*[ ] % *	[text area] Sum Total *[ ] Thousand Yen

[+Add]

(2) Research Grant(s) Adopted and to be Delivered

Role in This Project	1. Funding System/Research Grant Name (Funding Agency Name) [List] 2. Research Period 3. Title of the Research Project 4. Name of the Principal Investigator	Research Expenditure for FY 2021 (throughout the period) (Unit : thousand yen)	FY 2021 Effort (%)	Distinction of the Research Contents and Reason for Submission of This KAKENHI Application in Addition to the Other Projects. (For a KAKENHI grant as Principal Investigator, enter the total research expenditure for the whole research period.)
[Delete] * [dropdown]	1.*[Please select "Role" at first. ▼] 2.FY *[ ]~FY *[ ] 3.* 4.(Family Name)*[ ] (First Name)	*[ ] *( )	*[ ] % *	[text area] Sum Total *[ ] Thousand Yen

[+Add]

(3) Other Activities	XX%
Total of the Effort in (1), (2) and (3) Above	100%

Reason for the Dissent	[text area] Number of characters entered: 0／50 * Enter within 50 characters.

[OK] [Temporarily Save] [Back]

[×Log out]