

II. FINANCIAL PROVISIONS

The financial provisions offered by JSPS to the Fellow are to cover the term of his/her Fellowship.

1. COVERAGE OF FELLOW'S EXPENSES

(1) International Transportation

Allowance	Purpose
Air ticket	JSPS provides the Fellow with an air ticket in lieu of travel expense to Japan.

< Details >

- * As a general rule, an economy ticket for an international flight is provided.
- * JSPS provides the Fellow, on a one-time-only basis, with a roundtrip air ticket via the most direct and economical route between the international airport nearest the institute to which the Fellow is currently affiliated and the airport nearest his/her Japanese host institute. Fellows who are already residing in Japan when their Fellowship commences will only be eligible to receive a return ticket (back to his/her home institute).
- * Please note that JSPS cannot provide an air ticket to Fellows who have already been offered an air ticket or airfare to Japan by another organization.
- * In principle, JSPS provides Fellows with air tickets to use for coming to and returning from Japan for the purpose of executing the JSPS Fellowship. If the JSPS-issued ticket is used for other purposes, including flying on a date not approved by JSPS, the Fellow may be required to return the ticket or to reimburse JSPS the amount of the ticket price.
- * Fellows who should wish to make a change in their flight schedule should contact the designated travel agent directly.

< How tickets are issued >

Air tickets are issued using the PTA (Prepaid Ticket Advice) method. JSPS does not provide Fellows with airfare. JSPS does not reimburse Fellows for an air ticket that they themselves purchase, nor does it provide airfares in the form of a cash payment.

< How to apply for a ticket >

The Fellow should fill out the enclosed "Air Ticket Application Form" and send it to the JSPS Fellowship Desk of the designated travel agency no later than 40 days prior to his/her departure. For more detailed information on the application procedures, please refer to the instructions in Section V.2.(2) (page 17) and the enclosed instruction (Air Ticket Application Information).

(2) Maintenance Allowance

Allowance	Purpose
18,000 yen per day	JSPS provides this allowance to cover expenses related to the Fellow's stay in Japan for the purpose of carrying out research activities in collaboration with his/her host researcher.

< Details >

- * The amount of the stipend is calculated at a rate of 18,000 yen per day during the Fellow's actual stay (including his/her arrival and departure day) in Japan.
- * If the Fellow reduces the period of the Fellowship after having received payment of this maintenance allowance, he/she will be required to reimburse JSPS for the number of days the tenure is reduced. See Section IV (pages 13-15).

< How to receive this allowance >

This allowance is remitted to Fellow's bank account in Japan if he/she has one. If not, it will be remitted to the host researcher's bank account.

< How to apply >

The host researcher should request payment from JSPS using Forms 1 and 2 no later than one month prior to the Fellow's arrival in Japan. For more detailed information on the application procedure, please refer to Section III.2.(2) (page 11).

(3) Domestic Research Trip Allowance

Allowance	Purpose and method of receipt
150,000 yen (fixed amount)	JSPS provides Fellows with a one-time travel supplement in the amount of ¥150,000 to cover expenses incurred during domestic travel pertinent to their research. Fellows are requested to include the details (e.g., place, date, activities) of their domestic research trips in their Itinerary (Form2) and research reports to be written at the end of the Fellowship using Form 7.

< How to receive this allowance >

This allowance is paid along with the maintenance allowance.

< How to apply >

This travel allowance is included in the application for the maintenance allowance.

(4) Insurance

Types of Benefits and Limit of Liability		Coverage
Injury medical expenses benefit	¥3,000,000	All fellows are automatically insured under the Overseas Travel Accident Insurance Policy during their invitation, at JSPS's cost.
Injury death benefit or residual disability benefit	¥30,000,000	
Sickness medical expenses benefit	¥3,000,000	
Sickness death	¥3,000,000	
Rescuer's expenses indemnity	¥2,000,000	
Personal liability	¥30,000,000	

< Coverage >

* The insurance goes into effect from 0:00 a.m. (Japan time) 3 days before the first day of the fellow's tenure, and ends at 24:00 p.m. (Japan time) 4 days after the final day of his/her tenure. However, the insurance only covers the period of travel en route to and from Japan and stay in Japan for the purpose of executing the Fellowship.

* Please note that this insurance does not cover chronic or preexisting conditions, dental care, and other conditions stipulated as exempt in the insurance guidelines.

< How the insurance is issued >

Fellows do not need to apply for this insurance. However, their host researcher must submit a Form 4 to confirm the start of coverage.

< How to receive benefits >

When a Fellow visits a doctor, he/she should contact the designated insurance agency. For more details on making a claim, please refer to the enclosed insurance description, "A Guide to the Insurance Policy For JSPS Fellows."

*For particulars, please inquire at the insurance company.

2. ALLOWANCE TO COVER EXPENSES OF HOST RESEARCHERS

(1) Host's Cooperation Allowance

Allowance	Purpose
50,000 yen (fixed amount)	JSPS provides host researchers with this allowance to cover their costs of hosting a Fellow.

< How the allowance is received >

JSPS remits the payment into the host's bank account.

< How to apply >

Host researchers should request payment from JSPS using Form 3 no later than one month prior to the Fellow's arrival in Japan. For more detailed information on the application procedures, please refer to Section III.2.(2) (page 11).

(Notes of Caution)

- 1) The maintenance stipend will only be paid during the time the Fellow is actually in Japan under the Fellowship. Therefore, if a Fellow shortens his/her tenure or is temporarily absent from Japan, the maintenance allowance will be suspended for that duration.
- 2) JSPS does not provide any support for dependents.
- 3) As this program is administered based on the annual budget of each Japanese fiscal year, JSPS cannot carry over the payment of allowances or other expense into the following fiscal year. (Japanese fiscal year: April 1 to March 31)
- 4) Payment of allowances and other expenses is not made automatically, but is based on the submission of stipulated documents and forms. If such documents are not submitted on time and in accordance with prescribed procedures, JSPS will not be able to make payments. For more details concerning these procedures, please refer to page 9~12.