

IV. CHANGE OF FELLOWSHIP TENURE AND WITHDRAWAL

1. SHORTENING THE FELLOWSHIP

If you must shorten your fellowship tenure for an unavoidable reason, your host researcher must inform JSPS as soon as possible and submit a “Notice of Shortening the Fellowship Tenure (Form 6)” through the host institution. In this case, you will be required to reimburse JSPS the amount of your allowances rendered inapplicable by the change in your tenure. (Please refer to page 15 “III-8. Reimbursement.”)

However, your tenure may not be shortened to a period of 15 days or less.

2. TEMPORARY ABSENCE FROM JAPAN / RE-ENTRY INTO JAPAN

Your fellowship is only effective in Japan. You are obliged to stay in Japan continuously during your fellowship tenure. However, JSPS will allow you to leave Japan due to illness in your family or other unavoidable reasons. In such cases, please consult before leaving with JSPS through your host researcher.

A temporary leave of absence for attending an international conference, collecting data, visiting family in case emergencies or for other valid reasons is limited to a cumulative period of 15 days (or 30 days for fellows with tenures of 4 months or longer).

Please note that JSPS does not cover any travel or other related expenses to Fellows on a temporary leave of absence, nor does it provide insurance coverage during that period. Depending on the length of the leave of absence, JSPS may reduce the Fellow's maintenance allowance or require him/her to reimburse a portion of it.

3. CHANGING YOUR HOST RESEARCHER OR HOST INSTITUTION

In principle, you are not permitted to change your host researcher or host institution. However, a change may be approved under the following conditions:

- (1) The host researcher is not able to continue the collaborative research activity because of illness, death or other reason.
- (2) The host researcher has transferred to another institution.

In such cases, the host researcher is to submit a “Application for the Change of the Host Researcher” or “Application for the Change of the Host Institution”(Form 8) through the host institution.

4. WITHDRAWAL FROM FELLOWSHIP

If you must withdraw from your fellowship for unavoidable reasons, you should immediately inform your Japanese host researcher. Your host researcher should immediately submit a “Notice of Withdrawal (Form 9)” through the host institution.

Fellows selected through a nominating authority should also immediately inform that nominating authority, giving their JSPS Fellow ID number and stating the reason for their withdrawal.